

NOTICE OF MEETING

STANLEY HUPFELD ACADEMY at Western Village
1508 NW 106th Street OKC, OK 73114

REGULAR MEETING OF THE ADVISORY BOARD - M O N D A Y, June 2, 2025

3:45 P.M. – Schwartz Performing Arts/Community Center - SW Corner of Campus (Park in West Lot, Enter North Door)

A G E N D A

Agenda items are subject to change up to 24 hours prior to meeting, excluding state holidays and weekends.

Meetings are open to the public. This agenda was posted at 12:45 p.m. on the 28th day of May, 2025 by Kara Babbitt.

- 1. Welcome and Introductions** Kylie Lyons, Chair
- 2. Connect to Purpose**
- 3. Consent Items for Approval** Kylie Lyons, Chair
 - Board Meeting **Minutes** for April 7, 2025 & May 5, 2025
 - March and April 2025 **Financials**
 - **Encumbrances**-11,27,30-31,43,45,47,53,57,83,91,127,139,140,156,189,190-191,194,201,204,210-211,213,215-216,219-220,224,226-227,232-250,252-265; **totaling \$5,719.72.** Bldg. Fund 21-7,12-13,15-20,22-26; **totaling \$14,957.03.**
- 4. Discussion and Possible Board Action for Approval of Employment Contracts.** Kylie Lyons, Chair
- 5. Discussion and Possible Board Action for Approval of OCAS contract for 25-26.** Kylie Lyons, Chair
- 6. Discussion and Possible Board Action for Approval of Sylogist contract for 25-26.** Kylie Lyons, Chair
- 7. Discussion and Possible Board Action for Approval of Vendor Contracts for 25-26.** Kylie Lyons, Chair
- 8. Discussion and Possible Board Action to Approve the Application for Temporary Appropriations.** Kylie Lyons, Chair
- 9. Discussion and Possible Board Action to Approve of Strong Readers Act Policy.** Kylie Lyons, Chair
- 10. Discussion and Possible Board Action to Approve OKCPS Ratification of Lease for 25-26.** Kylie Lyons, Chair
- 11. Resolution for Approval** Kylie Lyons, Chair
 - Superintendent Resignation of Kara Babbitt
- 12. Principal's Report** Ruthie Rayner, Principal
 - EOY Grant Summary Report
 - 24-25 Mentor Recap
- 13. New Business**
- 14. Adjourn**

STANLEY HUPFELD ACADEMY (SHA) AT WESTERN VILLAGE
ADVISORY COUNCIL, MINUTES OF REGULAR MEETING
April 7, 2025

ATTENDEES

Voting members in attendance: Parker Cassell, Mike Chavez, Shari Dixon, Bob Eichenberg, Eric Harmon @4:00 pm, Milisha Henderson, David Jackson, Kylie Lyons, Suzan Whaley @ 3:52 pm

Voting Members Absent: John Vera

Non-voting members absent:

School Staff and Guests in Attendance: Kara Babbit (Superintendent), Ruthie Rayner (Principal), Christy Savage (Board Clerk), Becky Kime (Minutes Clerk), Heather Meldrum (SHA Counselor), Corey Alkire (Administration training) Jason Mack (OKCPS Liaison).

The meeting was called to order at 3:47 pm by Kylie Lyons, board President.

Consent Agenda

On a motion by Milisha Henderson, 2nd Bob Eichenberg, the following Consent Agenda items were unanimously approved as presented, a Vote was taken, and the consent agenda was approved.

- > **Minutes of the February 3, 2025, Advisory Board Meeting.**
- > **Income Statements and Monthly Financial Reports**, including Compilation Reports; Statement of Assets, Liabilities, and Net Assets – Cash Basis; Statement of Revenue And Expenses – General Fund – Cash Basis; Detailed Revenue Summary – General Fund - Cash Basis; and Statement of Expenses Two-Year Comparisons by Project, Object – General Fund – Cash Basis, for January 2025 and February 2025 Monthly Financial Reports.
Encumbrance Register for January & February 2025: Encumbrances -3,5,17,20-21,24,30,32,43,46-47,54,59,62,71-72,77,83,97,171,187,192,196,203-232 from the General Fund totaling \$74,359.31.
Building Fund 21, 8-14 -\$10,483.03 for a total encumbrance-\$84,842.34.
- > **Motion to approve by Parker Cassell, 2nd Bob Eichenberg, the Audit Contract for 25-26 \$7500.00 with Bledsoe, Hewett & Gullekson. Motion carries.**
- > **Motion to approve by Parker Cassell, 2nd Shari Dixon, the reconfiguration of grade levels. PreK will stay at 3 classes, and grades K-4 will stay the same. Motion carries.**
- > **Motion to approve by Milisha Henderson, 2nd Bob Eichenberg, the approval of 25-26 staff contracts and assignments. Motion carries.**
- > **Motion to approve by Bob Eichenberg, 2nd Eric Harmon, the OKCPS Base Rent for 2025-26 - \$10.00/student-\$2920.00. Motion carries.**
- > **Motion to approve by Milisha Henderson, 2nd, David Jackson, the Password Policy. Motion carries.**

Principal's Report:

- Oklahoma State Testing Dates-4.15.25/4.16.25 for ELA/4.22.25 & 4.23.25-Math/Small group testing
- Accreditation Summary- Accreditation without deficiencies.

The motion to adjourn by Eric Harmon, 2nd, David Jackson @4:21 pm. The motion carries.

New Business: Kara Babbit submitted her resignation for 2025-2026 and recommended Ruthie Rayner be appointed as Head of School for 2025-2026.

NEXT MEETING: Monday, May 5, 2025, 3:45 pm.

Approved: Becky Kime Becky Kime, Minutes Clerk*Note: Attachment: Record of roll call votes

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE
ADVISORY BOARD MEETING – ROLL CALL VOTES
April 7, 2025

Board Member @3:47 pm	Consent Agenda-Minutes of 2.3.25/Encumbrances- GF-\$774,359.31 & BF- \$84,842.34	Discussion and Possible Board Action to Approve the Audit Contract with Bledsoe, Hewitt & Gullekson for 2024-2025-\$7500.00	Discussion and Possible Board Action for Reconfiguration of Grade Levels	Discussion & Possible Board Action for Approval of 25-26 Staff Contracts & Assignments	Discussion & Possible Board Action to Approve the Base Rent per Student \$ 2920.00	Discussion & Possible Board Action to Approve the Password Policy	Motion to Adjourn @ 4:21 pm
Parker Cassell Present	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Mike Chavez Present	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Shari Dixon Present	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bob Eichenberg Present	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Eric Harmon Present @ 4:00 pm	Absent	Absent	Abstain	Yes	Yes	Yes	Yes
Milisha Henderson Present	Yes	Yes	Yes	Yes	Yes	Yes	Es
David Jackson Present	Yes	Yes	Yes	Yes	Yes	yes	Yes
Kylie Lyons Present	Yes	Yes	Yes	Yes	Yes	Yes	Yes
John Vera Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Suzan Whaley Present @ 3:52 pm	Yes	Yes	Yes	Yes	Yes	Yes	Yes

STANLEY HUPFELD ACADEMY (SHA) AT WESTERN VILLAGE

ADVISORY COUNCIL, MINUTES OF REGULAR MEETING

May 5, 2025

ATTENDEES

Voting members in attendance: Parker Cassell, Shari Dixon, Bob Eichenberg, Eric Harmon, Milisha Henderson, David Jackson, Kylie Lyons, John Vera, Suzan Whaley

Voting Members Absent: Mike Chavez

Non-voting members absent: Kara Babbit

School Staff and Guests in Attendance: Ruthie Rayner (Principal), Christy Savage (Board Clerk), Becky Kime (Minutes Clerk)

Kylie Lyons called the meeting to order at 3:51 pm.

Consent Agenda

There was no consent agenda for the whole Board Training for Finances by OSSBA.

Motion to approve the modified employment duties and contract for the position of Superintendent/Principal for Ruthie Rayner by John Vera, 2nd, David Jackson. Motion carries.

Motion to approve the modified school policies to reflect the change from a two-step approval process to a modified one-step process by Milisha Henderson, 2nd, Eric Harmon. Motion carries.

Motion to approve the Resolution to add Jessie Fraire as a board member by David Jackson, 2nd Eric Harmon. Motion carries.

Motion to adjourn by Eric Harmon, 2nd, Milisha Henderson.

The meeting adjourned at 4:45 pm.

NEXT MEETING: Monday, June 2, 2025, at 3:45 pm

Approved: _____ Becky Kime, Minutes Clerk

*Note: Attachment: Record of roll call votes

STANLEY HUPFELD ACADEMY AT WESTERN VILLAGE
ADVISORY BOARD MEETING -- ROLL CALL VOTES
May 5, 2025

Board Member	Discussion & Possible Board Action to modify the employment of duties and contract for Ruthie Rayner	Discussion & Possible Board Action to modify school policies to reflect change from a two-step approval process.	Resolution for Approval: Elect/confirm Jessica Fraire to open board seat	Whole board Training-OSSBA-Finance	Motion to adjourn		
Parker Cassell	YES	YES	YES	YES	YES		
Mike Chavez	ABSENT	ABSENT	ABSENT	ABSENT	ABSENT		
Shari Dixon	YES	YES	YES	YES	YES		
Bob Eichenberg	YES	YES	YES	YES	YES		
Jessica Fraire	YES	YES	YES	YES	YES		
Eric Harmon	YES	YES	YES	YES	YES		
Milisha Henderson	YES	YES	YES	YES	YES		
David Jackson	YES	YES	YES	YES	YES		
Kylie Lyons	YES	YES	YES	YES	YES		
John Vera	YES	YES	YES	YES	YES		
Suzan Whaley	YES	YES	YES	YES	YES		

**STANLEY HUPFELD ACADEMY
OKLAHOMA CITY, OKLAHOMA**

MONTHLY FINANCIAL REPORT

MARCH 31, 2025

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Supplemental Report

Revenue/Expenditure Summary – Building Fund



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

April 7, 2025

Honorable Board of Trustees
Stanley Hupfeld Academy
Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of March 31st, 2025, and the related statements of revenues and expenses – cash basis for the nine (9) months then ended. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY
MARCH 31, 2025
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund	Building Fund	Totals
Assets			
Cash	\$ 697,241.66	187,549.12	884,790.78
Total Assets	<u>697,241.66</u>	<u>187,549.12</u>	<u>884,790.78</u>
Liabilities			
Outstanding payments	50,838.00	183.25	51,021.25
Open Encumbrances	-	-	-
Total Liabilities	<u>50,838.00</u>	<u>183.25</u>	<u>51,021.25</u>
 Cash Fund Balance	 \$ 646,403.66	 187,365.87	 <u>833,769.53</u>

SEE ACCOUNTANT'S COMPILATION REPORT

STANLEY HUPFELD ACADEMY - 2024-25 FISCAL YEAR
STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source Codes	2023-24 Actual	2023-24 3/31/2024	% of YTD to Budj.	2024-25 Budgeted	2024-25 3/31/2025	% of YTD to Budj.
Revenue							
Book Fair Revenue	1450	\$ 5,054.63	5,054.63	100.0%	4,265.12	4,265.12	100.0%
Miscellaneous Reimb.	1590	9,543.15	4,771.70	50.0%	2,452.10	2,452.10	100.0%
Donations	1610	58.00	50.00	86.2%	48,970.28	48,970.28	100.0%
Adult Meals	1730	933.62	728.02	78.0%	900.00	345.00	38.3%
Foundation & Incentive Aid	3210	2,138,605.10	1,534,881.05	71.8%	2,183,940.93	1,572,326.60	72.0%
Flexible Benefit	3250	219,446.16	158,410.96	72.2%	221,282.11	159,323.12	72.0%
Reading Sufficiency	3415	14,924.80	14,924.80	100.0%	21,392.42	21,392.42	100.0%
Textbooks	3420	20,039.48	20,039.48	100.0%	19,298.38	19,298.38	100.0%
School Resource Officer Program	3436				108,623.30	108,623.30	100.0%
School Resource Officer Program-Prior Yr	3436				75,206.32	75,206.32	100.0%
Teacher Induction/Mentor Program	3690	3,200.00	1,700.00	53.1%			
State Matching	3720	2,291.76	1,145.88	50.0%	2,177.17	1,015.11	46.6%
Title I (Proj. 511)	4210	88,272.42	88,272.42	100.0%	165,000.00		0.0%
Title I Prior Year	4210	12,340.14	12,340.14	100.0%	81,697.77	81,697.77	100.0%
Title II-Part A (Proj. 541)	4271	21,062.21	21,062.21	100.0%	20,000.00		0.0%
Title II-Part A (Prior Year)	4271				198.08	198.08	100.0%
Special Education - Flowthrough (Proj. 621)	4310	55,709.73	55,709.73	100.0%	65,000.00	39,054.62	60.1%
Flowthrough Prior Year	4310				7,603.72	7,603.72	100.0%
Special Education - Preschool (Proj. 641)	4340						
Special Education-Preschool Prior Year	4340				821.07	821.07	100.0%
Title IV, Part A Student Support (Proj. 552)	4442	11,667.62	11,667.62	100.0%	10,000.00	161.06	1.6%
Title IV, Part A - Prior Year	4442				161.06		
LETRS (Proj. 726)	4689				646.00	646.00	100.0%
ESSER	4689	44,341.82	43,695.82	98.5%	12,607.00	12,607.00	100.0%
ESSER II Prior Year	4689	127,037.88	127,037.88	100.0%	369,419.92	369,419.92	100.0%
Federal Lunch/Breakfast	4700	200,740.72	149,007.98	74.2%	159,394.01	203,460.47	127.6%
Correcting Entry	5600	631.40	299.99	47.5%			
Total revenue		2,975,900.64	2,250,800.31	75.6%	3,581,056.76	2,728,887.46	76.2%
Cash fund balance (beginning)	6110	963,364.64	963,364.64		575,385.00	575,385.00	
Lapsed Approp/Estopped Warr.	6130-6140	9,975.04					
Total revenue and beg. balance		3,949,240.32	3,214,164.95		4,156,441.76	3,304,272.46	
Expenditures							
	Object Codes						
Payroll	100-200	2,331,094.46	1,780,302.02	76.4%	2,241,000.00	1,703,122.78	76.0%
Non-payroll	300-900	1,042,760.86	710,291.09	68.1%	1,259,000.00	954,746.02	75.8%
Total expenditures		3,373,855.32	2,490,593.11	73.8%	3,500,000.00	2,657,868.80	75.9%
Ending Balance		\$ 575,385.00	723,571.84		656,441.76	646,403.66	

SUPPLEMENTAL INFORMATION

**STANLEY HUPFELD ACADEMY - 2024-25 FISCAL YEAR
DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS**

	Reimb. Correcting Entry	Book Store Revenue	Donations	Student/Adult Lunches	State Aid	Other State Sources	State Matching	Federal Child Nut.	Federal Program	Total
July										
August	481.29		47,970.28	105.00	188,058.25	222,523.45		38,323.68	89,660.63	127,984.31
September	555.80	2,113.52		100.00	188,058.26	20,566.79		2,886.52	370,240.99	831,784.49
October				30.00	188,058.25	20,323.75				209,206.34
November	1,061.00			100.00	188,058.26	20,323.73		15,710.90		226,792.22
December	16.65		1,000.00		188,058.25	18,282.02		27,099.26	646.00	237,288.25
January	8.00			10.00	239,036.83	41,993.02	1,015.11	31,292.31	39,054.62	277,703.85
February	8.37				196,554.69	19,915.38		18,032.42	12,607.00	312,702.38
March	320.99	2,151.60			196,443.81	19,915.40		23,736.71		240,215.15
April								46,378.67		265,210.47
May										-
June										-
Totals	\$ 2,452.10	4,265.12	48,970.28	345.00	1,572,326.60	383,843.54	1,015.11	203,460.47	512,209.24	2,728,887.46

STANLEY HUPFELD ACADEMY - 2024-25 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2023-24 Actual</u>	<u>2023-24 3/31/2024</u>	<u>% of YTD to Budg.</u>	<u>2024-25 Budgeted</u>	<u>2024-25 3/31/2025</u>	<u>% of YTD to Budg.</u>
000 General Fund							
Salaries	100	\$ 1,187,519.37	1,061,404.33	89.38%	1,313,000.00	1,004,235.80	76.48%
Employee Benefits	200	275,029.11	257,896.12	93.77%	325,000.00	246,264.89	75.77%
Unemployment Compensation	271	6,607.77	1,434.69	21.71%			
Worker's Compensation	290	11,868.00	5,992.00	50.49%	11,000.00	6,826.20	62.06%
Management Services	310	9,297.00	7,500.00	80.67%	6,000.00	4,500.00	75.00%
Accounting Services	331	24,000.00	24,000.00	100.00%	8,000.00	7,500.00	93.75%
Medical Services	336	53,048.45	36,313.41	68.45%	58,000.00	47,294.02	81.54%
Other Professional Serices	337	21,600.00	7,200.00	33.33%	35,000.00	24,700.00	70.57%
Technology Related Services	346				3,500.00	1,790.00	51.14%
Professional Services	350	1,423.20	178.23	12.52%	3,000.00	1,873.24	62.44%
Water Utilities	410	15,179.50	11,654.57	76.78%	15,000.00	11,066.05	73.77%
Cleaning Services	420	51,920.00	36,830.00	70.94%	50,000.00	33,395.00	66.79%
Repairs and Maint. Services	430	114,639.46	54,812.63	47.81%	35,000.00	25,811.20	73.75%
Rental Services	440	51,620.00	51,620.00	100.00%	2,000.00	1,436.78	71.84%
Insurance	520	14,077.00	12,762.00	90.66%	116,000.00	113,260.68	97.64%
Communications Services	530	9,956.05	7,607.44	76.41%	14,000.00	8,441.89	60.30%
Advertising	540	456.04	456.04	100.00%	500.00	252.00	50.40%
Printing and Binding	550	4,807.05	600.72	12.50%	3,000.00	345.43	11.51%
Staff Travel	580	377.87	166.90	44.17%			
Supplies and Materials	610	52,802.37	26,947.91	51.04%	26,000.00	21,683.47	83.40%
Energy	620	64,562.93	54,801.37	84.88%	85,000.00	48,239.98	56.75%
Bks & Periodicals	640				11,000.00	3,091.64	28.11%
Equipment and Furniture	650	34,389.74	27,050.08	78.66%	26,000.00	16,873.97	64.90%
Awards, Gifts, Decorations	680	12,530.33	8,167.44	65.18%	12,750.00	9,999.82	78.43%
Buildings	720	858.14					
Heating & Cooling System	723				15,000.00	13,400.00	89.33%
Appliances	731	7,514.00	3,757.00	50.00%			
Technology Related Hardware	733	41,722.30		0.00%			
Paid to Sponsor	805	21,386.03	15,348.79	71.77%	70,000.00	18,643.26	26.63%
Dues and Fees	810	8,436.75	8,203.75	97.24%	6,000.00	5,909.98	98.50%
Staff Registration & Tuition	860	1,755.00	1,886.40	107.49%	5,750.00	1,079.00	18.77%
Reimbursement	930	631.40					
Subtotal		<u>2,100,014.86</u>	<u>1,724,591.82</u>	<u>82.12%</u>	<u>2,255,500.00</u>	<u>1,677,914.30</u>	<u>74.39%</u>
Child Nutrition (Proj. 285,385,762,763,764,768)							
Salaries & Benefits	100-299	21,557.75	2,516.81	11.67%	6,000.00	2,776.70	46.28%
Food Service Management	570	216,960.00	161,287.63	74.34%	228,000.00	163,223.19	71.59%
Food and Milk/Supplies	600	46,993.87	35,522.92	75.59%	12,500.00	8,124.58	65.00%
Subtotal		<u>285,511.62</u>	<u>199,327.36</u>	<u>69.81%</u>	<u>246,500.00</u>	<u>174,124.47</u>	<u>70.64%</u>
Great Expectations (Proj. 318)							
Supplies & Materials	300-860	47,999.00	40,485.00	84.35%	330,000.00	295,713.00	89.61%
Subtotal		<u>47,999.00</u>	<u>40,485.00</u>	<u>84.35%</u>	<u>330,000.00</u>	<u>295,713.00</u>	<u>89.61%</u>
Flexible Benefit Allowance (Proj. 331-335)							
Salaries/Employee Benefits	100-299	214,767.50	161,559.35	75.23%	210,000.00	170,068.60	80.99%
Textbooks (Proj. 333)							
Supplies & Materials	600	10,039.48		0.00%	2,000.00	1,662.00	83.10%
Teacher Induction/Mentor Program (Proj. 352)							
Salaries/Employee Benefits	100-299	13,200.00	10,399.36	78.78%	4,000.00	3,967.26	99.18%
Reading Sufficiency (Proj. 367)							
Supplies & Materials	300-860	14,924.80	6,069.54	40.67%	12,000.00	4,097.80	34.15%
Subtotal		<u>14,924.80</u>	<u>6,069.54</u>	<u>40.67%</u>	<u>12,000.00</u>	<u>4,097.80</u>	<u>34.15%</u>

STANLEY HUPFELD ACADEMY - 2024-25 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2023-24 Actual</u>	<u>2023-24 3/31/2024</u>	<u>% of YTD to Budg.</u>	<u>2024-25 Budgeted</u>	<u>2024-25 3/31/2025</u>	<u>% of YTD to Budg.</u>
School Resource Officer (Proj. 376)							
Supplies & Materials	300-860	16,793.68	16,793.68	100.00%	45,000.00	44,904.84	99.79%
Subtotal		16,793.68	16,793.68	100.00%	45,000.00	44,904.84	99.79%
Basic Prog, CY (Proj. 511)							
Salaries/Employee Benefits	100-299	198,815.75	133,132.99	66.96%	280,000.00	211,350.81	75.48%
Subtotal		198,815.75	133,132.99	66.96%	280,000.00	211,350.81	75.48%
Special Education (Proj. 621, 628, 641, 643)							
Salaries/Employee Benefits	100-299	62,349.63	53,924.84	86.49%	97,000.00	60,653.81	62.53%
Subtotal		62,349.63	53,924.84	86.49%	97,000.00	60,653.81	62.53%
OK Science of Reading Academies(LETRS) (Proj. 726)							
Salaries/Benefits	100-200	646.00	646.00	100.00%	1,000.00	804.91	80.49%
Subtotal		646.00	646.00	100.00%	1,000.00	804.91	80.49%
ESSER III (Proj. 795)							
Salaries/Employee Benefits	100-299	357,209.35	98,822.22	27.67%	5,000.00	3,000.00	60.00%
Services/Materials	300-860	51,583.65	44,840.95	86.93%	12,000.00	9,607.00	80.06%
Subtotal		408,793.00	143,663.17	35.14%	17,000.00	12,607.00	74.16%
Grand Total		3,373,855.32	2,490,593.11	73.82%	3,500,000.00	2,657,868.80	75.94%
Payroll Expenses	100-200	2,331,094.46	1,780,302.02	76.37%	2,241,000.00	1,703,122.78	76.00%
Non-Payroll Expenses	300-900	1,042,760.86	710,291.09	68.12%	1,259,000.00	954,746.02	75.83%
Totals		\$ 3,373,855.32	2,490,593.11	73.82%	3,500,000.00	2,657,868.80	75.94%

Stanley Hupfeld Academy
Revenue/Expenditure Summary

Options: Fund: 21, Date Range: 7/1/2024 - 3/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000 NONCATEGORICAL FUNDS	\$0.00	\$0.00	\$0.00	\$802.82	(\$802.82)	\$186.76	(\$989.5
318 GREAT EXP SUMMER	\$0.00	\$246,414.51	\$0.00	\$58,245.82	\$188,168.69	\$10,087.63	\$178,081.
Total	\$0.00	\$246,414.51	\$0.00	\$59,048.64	\$187,365.87	\$10,274.39	\$177,091.

**STANLEY HUPFELD ACADEMY
OKLAHOMA CITY, OKLAHOMA**

MONTHLY FINANCIAL REPORT

APRIL 30, 2025

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Revenue/Expenditure Summary – Building Fund



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

May 5, 2025

Honorable Board of Trustees
Stanley Hupfeld Academy
Oklahoma City, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Stanley Hupfeld Academy as of April 30th, 2025, and the related statements of revenues and expenses – cash basis for the ten (10) months then ended. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Stanley Hupfeld Academy.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

STANLEY HUPFELD ACADEMY
APRIL 30, 2025
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS

	General Fund	Building Fund	Totals
Assets			
Cash	\$ 887,929.03	181,477.56	1,069,406.59
Total Assets	<u>887,929.03</u>	<u>181,477.56</u>	<u>1,069,406.59</u>
Liabilities			
Outstanding payments	52,712.66	-	52,712.66
Open Encumbrances	-	-	-
Total Liabilities	<u>52,712.66</u>	<u>-</u>	<u>52,712.66</u>
 Cash Fund Balance	 <u>\$ 835,216.37</u>	 <u>181,477.56</u>	 <u>1,016,693.93</u>

SEE ACCOUNTANT'S COMPILATION REPORT

STANLEY HUPFELD ACADEMY - 2024-25 FISCAL YEAR
STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source Codes	2023-24 Actual	2023-24 4/30/2024	% of YTD to Budl.	2024-25 Budgeted	2024-25 4/30/2025	% of YTD to Budl.
<u>Revenue</u>							
Book Fair Revenue	1450	\$ 5,054.63	5,054.63	100.0%	4,265.12	4,265.12	100.0%
Miscellaneous Reimb.	1590	9,543.15	4,771.70	50.0%	2,452.10	2,452.10	100.0%
Donations	1610	58.00	50.00	86.2%	236,800.27	236,800.27	100.0%
Adult Meals	1730	933.62	783.02	83.9%	900.00	345.00	38.3%
Foundation & Incentive Aid	3210	2,138,605.10	1,726,728.84	80.7%	2,183,940.93	1,768,867.43	81.0%
Flexible Benefit	3250	219,446.16	177,956.25	81.1%	221,282.11	179,238.51	81.0%
Reading Sufficiency	3415	14,924.80	14,924.80	100.0%	21,392.42	21,392.42	100.0%
Textbooks	3420	20,039.48	20,039.48	100.0%	19,298.38	19,298.38	100.0%
School Resource Officer Program	3436				183,829.62	183,829.62	100.0%
Teacher Induction/Mentor Program	3690	3,200.00	1,700.00	53.1%			
State Matching	3720	2,291.76	1,145.88	50.0%	2,177.17	1,015.11	46.6%
Title I (Proj. 511)	4210	88,272.42	88,272.42	100.0%	165,000.00		0.0%
Title I Prior Year	4210	12,340.14	12,340.14	100.0%	81,697.77	81,697.77	100.0%
Title II-Part A (Proj. 541)	4271	21,062.21	21,062.21	100.0%	20,000.00		0.0%
Title II-Part A (Prior Year)	4271				198.08	198.08	100.0%
Special Education - Flowthrough (Proj. 621)	4310	55,709.73	55,709.73	100.0%	65,000.00	57,890.37	89.1%
Flowthrough Prior Year	4310				7,603.72	7,603.72	100.0%
Special Education - Preschool (Proj. 641)	4340				1,000.53	1,000.53	100.0%
Special Education-Preschool Prior Year	4340				821.07	821.07	100.0%
Title IV, Part A Student Support (Proj. 552)	4442	11,667.62	11,667.62	100.0%	10,000.00	161.06	1.6%
Title IV, Part A - Prior Year	4442				161.06		
LETRS (Proj. 726)	4689				646.00	646.00	100.0%
ESSER	4689	44,341.82	43,695.82	98.5%	12,607.00	12,607.00	100.0%
ESSER II Prior Year	4689	127,037.88	127,037.88	100.0%	369,419.92	369,419.92	100.0%
Federal Lunch/Breakfast	4700	200,740.72	151,902.36	75.7%	226,874.47	226,874.49	100.0%
Correcting Entry	5600	631.40	299.99	47.5%			
Total revenue		2,975,900.64	2,465,142.77	82.8%	3,837,367.74	3,176,423.97	82.8%
Cash fund balance (beginning)	6110	963,364.64	963,364.64		575,385.00	575,385.00	
Lapsed Approp/Estopped Warr.	6130-6140	9,975.04					
Total revenue and beg. balance		3,949,240.32	3,428,507.41		4,412,752.74	3,751,808.97	
<u>Expenditures</u>							
	Object Codes						
Payroll	100-200	2,331,094.46	1,962,608.51	84.2%	2,249,000.00	1,885,522.09	83.8%
Non-payroll	300-900	1,042,760.86	764,769.63	73.3%	1,261,000.00	1,031,070.51	81.8%
Total expenditures		3,373,855.32	2,727,378.14	80.8%	3,510,000.00	2,916,592.60	83.1%
Ending Balance		\$ 575,385.00	701,129.27		902,752.74	835,216.37	

SUPPLEMENTAL INFORMATION

**STANLEY HUPFELD ACADEMY - 2024-25 FISCAL YEAR
DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS**

	Reimb. <u>Correcting Entr</u>	Book Store <u>Revenue</u>	Donations	Student/Adult <u>Lunches</u>	State Aid	Other <u>State Sources</u>	State <u>Matching</u>	Federal <u>Child Nut.</u>	Federal <u>Program</u>	<u>Total</u>
July										
August			47,970.28	105.00	188,058.25	222,523.45		38,323.68	89,660.63	127,984.31
September	481.29			100.00	188,058.26	20,566.79		2,886.52	370,240.99	831,784.49
October	555.80	2,113.52		30.00	188,058.25	20,323.75				209,206.34
November	1,061.00			100.00	188,058.26	20,323.73		15,710.90		226,792.22
December	16.65		1,000.00		188,058.25	18,282.02		27,099.26	646.00	237,288.25
January	8.00			10.00	239,036.83	41,993.02	1,015.11	31,292.31	39,054.62	277,703.85
February	8.37				196,554.69	19,915.38		18,032.42	12,607.00	312,702.38
March	320.99	2,151.60			196,443.81	19,915.40		23,736.71		240,215.15
April	-	-	187,829.99	-	196,540.83	19,915.39		46,378.67		265,210.47
May								23,414.02	19,836.28	447,536.51
June										-
Totals	\$ 2,452.10	4,265.12	236,800.27	345.00	1,768,867.43	403,758.93	1,015.11	226,874.49	532,045.52	3,176,423.97

STANLEY HUFFELD ACADEMY - 2024-25 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2023-24 Actual</u>	<u>2023-24 4/30/2024</u>	<u>% of YTD to Budg.</u>	<u>2024-25 Budgeted</u>	<u>2024-25 4/30/2025</u>	<u>% of YTD to Budg.</u>
000 General Fund							
Salaries	100	\$ 1,187,519.37	1,111,594.87	93.61%	1,335,000.00	1,116,496.96	83.63%
Employee Benefits	200	275,029.11	268,155.08	97.50%	347,000.00	291,022.33	83.87%
Unemployment Compensation	271	6,607.77	4,330.98	65.54%			
Worker's Compensation	290	11,868.00	6,758.00	56.94%	10,450.00	9,199.59	88.03%
Management Services	310	9,297.00	8,000.00	86.05%	6,000.00	5,000.00	83.33%
Accounting Services	331	24,000.00	24,000.00	100.00%	7,500.00	7,500.00	100.00%
Medical Services	336	53,048.45	42,801.31	80.68%	79,000.00	55,109.57	69.76%
Other Professional Services	337	21,600.00	9,000.00	41.67%	37,000.00	26,750.00	72.30%
Technology Related Services	346				3,500.00	1,915.00	54.71%
Professional Services	350	1,423.20	208.21	14.63%	1,900.00	1,873.24	98.59%
Water Utilities	410	15,179.50	12,763.22	84.08%	25,500.00	12,346.98	48.42%
Cleaning Services	420	51,920.00	37,640.00	72.50%	59,000.00	41,795.00	70.84%
Repairs and Maint. Services	430	114,639.46	56,707.84	49.47%	21,000.00	20,652.69	98.35%
Rental Services	440	51,620.00	51,620.00	100.00%	1,500.00	1,436.78	95.79%
Insurance	520	14,077.00	12,762.00	90.66%	122,000.00	119,967.68	98.33%
Communications Services	530	9,956.05	8,185.38	82.22%	15,900.00	9,048.22	56.91%
Advertising	540	456.04	456.04	100.00%	300.00	252.00	84.00%
Printing and Binding	550	4,807.05	1,211.42	25.20%	500.00	451.31	90.26%
Staff Travel	580	377.87	166.90	44.17%			
Supplies and Materials	610	34,802.37	30,793.58	88.48%	33,000.00	22,844.03	69.22%
Energy	620	64,562.93	56,080.27	86.86%	93,000.00	49,362.81	53.08%
Bks & Periodicals	640	18,000.00	5,669.29	31.50%	5,600.00	5,592.32	99.86%
Equipment and Furniture	650	34,389.74	21,588.69	62.78%	24,000.00	16,900.30	70.42%
Awards, Gifts, Decorations	680	12,530.33	9,448.38	75.40%	11,800.00	11,546.59	97.85%
Buildings	720	858.14	279.50	32.57%			
Heating & Cooling System	723				18,750.00	18,558.51	98.98%
Appliances	731	7,514.00	3,757.00	50.00%			
Technology Related Hardware	733	41,722.30		0.00%			
Paid to Sponsor	805	21,386.03	17,267.27	80.74%	29,000.00	20,608.67	71.06%
Dues and Fees	810	8,436.75	8,203.75	97.24%	6,200.00	6,026.48	97.20%
Staff Registration & Tuition	860	1,755.00	1,886.40	107.49%	1,600.00	1,079.00	67.44%
Reimbursement	930	631.40					
Subtotal		<u>2,100,014.86</u>	<u>1,811,335.38</u>	<u>86.25%</u>	<u>2,296,000.00</u>	<u>1,873,336.06</u>	<u>81.59%</u>
Child Nutrition (Proj. 285,385,762,763,764,768)							
Salaries & Benefits	100-299	14,757.75	2,817.39	19.09%	4,000.00	3,085.22	77.13%
Food Service Management	570	216,960.00	178,644.38	82.34%	240,000.00	186,097.93	77.54%
Food and Milk/Supplies	600	46,993.87	42,593.65	90.64%	12,800.00	9,065.42	70.82%
Subtotal		<u>278,711.62</u>	<u>224,055.42</u>	<u>80.39%</u>	<u>256,800.00</u>	<u>198,248.57</u>	<u>77.20%</u>
Great Expectations (Proj. 318)							
Supplies & Materials	300-860	47,999.00	44,242.00	92.17%	300,000.00	295,713.00	98.57%
Subtotal		<u>47,999.00</u>	<u>44,242.00</u>	<u>92.17%</u>	<u>300,000.00</u>	<u>295,713.00</u>	<u>98.57%</u>
Flexible Benefit Allowance (Proj. 331-335)							
Salaries/Employee Benefits	100-299	214,767.50	178,490.20	83.11%	230,000.00	189,556.42	82.42%
Textbooks (Proj. 333)							
Supplies & Materials	600	10,039.48	1,207.80	12.03%	20,000.00	7,514.14	37.57%
Teacher Induction/Mentor Program (Proj. 352)							
Salaries/Employee Benefits	100-299	20,000.00	18,102.93	90.51%	4,000.00	3,967.26	99.18%
Reading Sufficiency (Proj. 367)							
Supplies & Materials	300-860	14,924.80	6,069.54	40.67%	8,500.00	4,097.80	48.21%
Subtotal		<u>14,924.80</u>	<u>6,069.54</u>	<u>40.67%</u>	<u>8,500.00</u>	<u>4,097.80</u>	<u>48.21%</u>

STANLEY HUPFELD ACADEMY - 2024-25 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY PROJECT/OBJECT - GENERAL FUND - CASH BASIS

<u>Classification (Project)</u>	<u>Object</u>	<u>2023-24 Actual</u>	<u>2023-24 4/30/2024</u>	<u>% of YTD to Budg.</u>	<u>2024-25 Budgeted</u>	<u>2024-25 4/30/2025</u>	<u>% of YTD to Budg.</u>
School Resource Officer (Proj. 376)							
Supplies & Materials	300-860	16,793.68	16,793.68	100.00%	56,000.00	53,158.45	94.93%
Subtotal		<u>16,793.68</u>	<u>16,793.68</u>	<u>100.00%</u>	<u>56,000.00</u>	<u>53,158.45</u>	<u>94.93%</u>
Basic Prog, CY (Proj. 511)							
Salaries/Employee Benefits	100-299	198,815.75	158,678.58	79.81%	264,000.00	216,935.18	82.17%
Subtotal		<u>198,815.75</u>	<u>158,678.58</u>	<u>79.81%</u>	<u>264,000.00</u>	<u>216,935.18</u>	<u>82.17%</u>
Special Education (Proj. 621, 628, 641, 643)							
Salaries/Employee Benefits	100-299	62,349.63	61,528.79	98.68%	61,000.00	60,653.81	99.43%
Subtotal		<u>62,349.63</u>	<u>61,528.79</u>	<u>98.68%</u>	<u>61,000.00</u>	<u>60,653.81</u>	<u>99.43%</u>
OK Science of Reading Academies(LETRS) (Proj. 726)							
Salaries/Benefits	100-200	646.00	646.00	100.00%	1,000.00	804.91	80.49%
Subtotal		<u>646.00</u>	<u>646.00</u>	<u>100.00%</u>	<u>1,000.00</u>	<u>804.91</u>	<u>80.49%</u>
ESSER III (Proj. 795)							
Salaries/Employee Benefits	100-299	357,209.35	161,386.87	45.18%	3,000.00	3,000.00	100.00%
Services/Materials	300-860	51,583.65	44,840.95	86.93%	9,700.00	9,607.00	99.04%
Subtotal		<u>408,793.00</u>	<u>206,227.82</u>	<u>50.45%</u>	<u>12,700.00</u>	<u>12,607.00</u>	<u>99.27%</u>
Grand Total		<u><u>3,373,855.32</u></u>	<u><u>2,727,378.14</u></u>	<u><u>80.84%</u></u>	<u><u>3,510,000.00</u></u>	<u><u>2,916,592.60</u></u>	<u><u>83.09%</u></u>
Payroll Expenses	100-200	2,331,094.46	1,962,608.51	84.19%	2,249,000.00	1,885,522.09	83.84%
Non-Payroll Expenses	300-900	1,042,760.86	764,769.63	73.34%	1,261,000.00	1,031,070.51	81.77%
Totals		<u><u>\$ 3,373,855.32</u></u>	<u><u>2,727,378.14</u></u>	<u><u>80.84%</u></u>	<u><u>3,510,000.00</u></u>	<u><u>2,916,592.60</u></u>	<u><u>83.09%</u></u>

Stanley Hupfeld Academy
Revenue/Expenditure Summary

Options: Fund: 21, Date Range: 7/1/2024 - 4/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
318 GREAT EXP SUMMER	\$0.00	\$246,414.51	\$0.00	\$64,936.95	\$181,477.56	\$13,259.22	\$168,218.34
Total	\$0.00	\$246,414.51	\$0.00	\$64,936.95	\$181,477.56	\$13,259.22	\$168,218.34

Stanley Hupfeld Academy

Encumbrance Register

Options: Year: 2024-2025, Date Range: 3/1/2025 - 4/30/2025, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	11	07/01/2024	59	CNA SURETY	SURETY BONDS	-1,106.62
11	27	07/01/2024	201	JOHN KING	SUMMER CLEANING CARPET/VCT TILE/RUBBER FLOOR	-7,178.73
11	30	07/01/2024	103	KEYSTONE FOOD SERVICE	FFVG GRANT	0.00
11	31	07/01/2024	196	LEARNING WITHOUT TEARS	NAME PLATES/POSTER	-300.00
11	38	07/01/2024	21	OKCPS FINANCIAL SERVICES- TREASURY	RENT/SPONSOR FEES	-46,356.74
11	43	07/01/2024	25	PHILADELPHIA INSURANCE COMPANIES	INSURANCE/ELL/PROPERTY	6,707.00
11	45	07/01/2024	38	QUIK PRINT	BOARD BOOK COPIES	-500.00
11	47	07/01/2024	27	REACH EDUCATIONAL CONSULTING	PSYCH SERVICES	20,000.00
11	53	07/01/2024	30	SCHOLASTIC BOOK FAIRS	FALL 2023 AND SPRING 2024	-4,234.88
11	57	07/01/2024	31	SENSATIONAL KIDS INC.	SPEECH AND OCCUPATIONAL THERAPY SERVICES	0.00
11	83	08/15/2024	8	EALES SECURITY	MANY ALARM ISSUES	5,451.50
11	91	08/22/2024	37	SECURITY BANK CARD	MAILING OF STUDENT RECORDS FOR MS	-552.96
11	127	09/26/2024	37	SECURITY BANK CARD	EYEMART EXPRESS	-200.00
11	139	10/02/2024	37	SECURITY BANK CARD	SAMS MEMBERSHIP RENEWAL	-95.30
11	140	10/09/2024	46	UNITED MECHANICAL SERVICE	MUSIC ROOM HVAC AND THERMOSTAT	-179.95
11	156	10/30/2024	44	MAYFAIR LOCK AND KEY	REKEYING CYLINDERS	-925.00
11	189	12/06/2024	261	ALL SPORTS UNIFORMS	REVERSIBLE BASKETBALL JERSEYS WITH SHORTS	-420.00
11	190	12/06/2024	36	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES	-28.07
11	191	12/06/2024	44	MAYFAIR LOCK AND KEY	LIBRARY DOOR LOCK BROKE	-165.00
11	194	12/11/2024	46	UNITED MECHANICAL SERVICE	2 SERVICE CALLS ON ABL - NOT HEATING	-3.75
11	201	12/19/2024	151	DURANTE CONSTRUCTION INC.	CAFETERIA, BRD RM, KITCHEN,RESTROOM DOORS	0.00
11	204	01/08/2025	46	UNITED MECHANICAL SERVICE	HEATING ISSUES C115/B100/MAIN OFFICE/SPAC OFFICE	-14.25
11	210	01/16/2025	36	AMAZON CAPITAL SERVICES	USB CABLE/ AIR PURIFIER FILTER	-4.02
11	211	01/22/2025	36	AMAZON CAPITAL SERVICES	WORLDLY WISE 3000 - 4TH GRADE	-3.77
11	213	01/22/2025	37	SECURITY BANK CARD	TEACHERS PAY TEACHERS BLACK HISTORY MONTH	-1.45
11	215	01/22/2025	36	AMAZON CAPITAL SERVICES	REGISTER COVERS FOR OFFICE VENTS/REPLACE KNOBS	-9.74
11	216	01/30/2025	8	EALES SECURITY	NEW BLDG ALARM SYSTEM - CHANGE CODE	-782.50
11	219	01/30/2025	37	SECURITY BANK CARD	SAMS CLUB	-43.52
11	220	01/30/2025	43	QUILL	SOCKETSCAN S740 2D BARCODE	-3.44
11	224	01/30/2025	36	AMAZON CAPITAL SERVICES	PROJECT BOARDS FOR 1ST AND 2ND GRADE	-218.12
11	226	01/30/2025	37	SECURITY BANK CARD	TEACHER PAY TEACHER KINDER & EAGLE	-10.00
11	227	01/30/2025	36	AMAZON CAPITAL SERVICES	BRAUN THERMOMETERS	-28.25

Encumbrance Register

Options: Year: 2024-2025, Date Range: 3/1/2025 - 4/30/2025, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	233	03/05/2025	37	SECURITY BANK CARD	WALMART - FOOD/ POLISH - GIFT	125.00
11	234	03/05/2025	37	SECURITY BANK CARD	JIFFY SHIRTS	332.10
11	235	03/05/2025	36	AMAZON CAPITAL SERVICES	INK AND VINYL FOR SHIRTS	163.99
11	236	03/05/2025	37	SECURITY BANK CARD	CVS - PICTURES	24.00
11	237	03/05/2025	37	SECURITY BANK CARD	HOBBY LOBBY - MATERIAL FOR TEACHER APPRECIATION	51.92
11	238	03/13/2025	37	SECURITY BANK CARD	SAMS	247.79
11	239	03/13/2025	37	SECURITY BANK CARD	SAMS STARS AND STRIPES	336.74
11	240	03/13/2025	80002	KARA BABBIT	REIMB FOR STAFF RECOGNITION	50.00
11	241	03/13/2025	265	CHRISTIAN MESSERLI	10 LOCKS REKEYED TO MASTER - SAFETY LOCKS	825.00
11	242	03/13/2025	36	AMAZON CAPITAL SERVICES	USB BLUETOOTH ADAPTER FOR PC BT 5.0/5.3 DONGLE	26.33
11	243	03/26/2025	37	SECURITY BANK CARD	WALMART CLINIC SUPPLIES	82.14
11	244	03/26/2025	196	LEARNING WITHOUT TEARS	READING TEXTBOOK SUPPLIES	5,852.14
11	245	04/03/2025	38	QUIK PRINT	FLYER ABOUT SHA FOR JOB FAIR	105.88
11	246	04/03/2025	36	AMAZON CAPITAL SERVICES	CAP AND GOWN FOR PREK/K GRADUATION	162.98
11	247	04/03/2025	73	CENGAGE LEARNING	BIG IDEAS MATH GRADES 1-4	11,682.00
11	248	04/03/2025	254	REALLY GOOD STUFF, LLC	MATH MULT	349.08
11	249	04/04/2025	267	TULSA CONNECT	MICROSOFT 365	638.40
11	250	04/10/2025	269	US GAMES	REDEMPTION FOR HEALTHY SCHOOLS TETHER/SOCCER BALLS	79.60
11	252	04/16/2025	36	AMAZON CAPITAL SERVICES	SCHOOL UNIFORMS FOR HOMELESS STUDENTS	2,050.00
11	253	04/16/2025	200	DISCOUNT SCHOOL SUPPLY	BACK TO SCHOOL SUPPLIES	476.87
11	254	04/16/2025	43	QUILL	BACK TO SCHOOL SUPPLIES	3,211.87
11	255	04/16/2025	181	SUNDANCE OFFICE	BACK TO SCHOOL SUPPLIES	3,177.91
11	256	04/16/2025	37	SECURITY BANK CARD	WALMART - BED BUG SPRAY FOR COTTON'S ROOM B100	13.56
11	257	04/16/2025	8	EALES SECURITY	ISSUES WITH KEYPAD IN TEACHERS' LOUNGE	2,686.50
11	258	04/16/2025	67	IDEMIA	BACKGROUND CHECK	58.25
11	259	04/17/2025	67	IDEMIA	BACKGROUND CHECK DESTINY JULY E	58.25
11	260	04/23/2025	37	SECURITY BANK CARD	SAMS FIELD DAY AND HOUSE PARTIES	229.67
11	261	04/23/2025	196	LEARNING WITHOUT TEARS	QUOTE NUMBER Q95586	295.80
11	262	04/23/2025	36	AMAZON CAPITAL SERVICES	FFVG SUPPLIES	2,000.00
11	263	04/23/2025	37	SECURITY BANK CARD	CERTIFICATION TEST SUPT	155.00
11	264	04/23/2025	34	SCHOOL SPECIALTY	SCHOOL SUPPLIES	802.28
11	265	04/23/2025	129	OK DHS FINANCE REVENUE PROCESSING	ANNUAL COMMODITY DISTRIBUTION ASSESSMENT FEE	576.23

Encumbrance Register

Options: Year: 2024-2025, Date Range: 3/1/2025 - 4/30/2025, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	\$5,719.72
					Payroll Total:	\$25,495.50
					Balance Forward:	\$3,479,256.73
					Report Total:	\$3,510,471.95

Stanley Hupfeld Academy

Encumbrance Register

Options: Year: 2024-2025, Date Range: 3/1/2025 - 4/30/2025, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	7	12/19/2024	43	QUILL	ORDER NUMBER 181481787-WIRE SHELVES	-8.84
21	12	02/12/2025	46	UNITED MECHANICAL SERVICE	PLUMBING ISSUES	284.05
21	13	02/12/2025	46	UNITED MECHANICAL SERVICE	PLUMBING ISSUES MUSIC ROOM WATER HEATER R&R	-269.00
21	15	03/05/2025	37	SECURITY BANK CARD	LOWES	186.76
21	16	03/13/2025	37	SECURITY BANK CARD	YEARLY PLAN FOR THE SMART BUILDINGS	624.00
21	17	03/13/2025	266	PRO PLAYGROUNDS	SURFACING MATERIALS AND TIMBER FOR PLAYGROUND	4,999.00
21	18	03/26/2025	203	LOVIN LIFE CONSULTING LLC	HANG WHITEBOARDS/BULLETIN BOARDS PREK ROOMS	500.00
21	19	04/03/2025	70	EMERALDWAVE AUDIO AND LIGHTING	ELECTRONIC FLOOR STAND TO MOBILIZE SMART BOARD	3,469.09
21	20	04/03/2025	37	SECURITY BANK CARD	ADJUSTABLE END CAP 8" SOUTH PLAYGROUND	132.97
21	22	04/10/2025	44	MAYFAIR LOCK AND KEY	REPAIR DOOR LATCH TO LIBRARY DOOR	115.00
21	23	04/10/2025	268	RF INSTALLATIONS LLC	INSTALL LOCK FOR PRINCIPALS OFFICE	150.00
21	24	04/10/2025	46	UNITED MECHANICAL SERVICE	INSTALL BLOWER MOTOR IN COMPUTER LAB	1,395.00
21	25	04/16/2025	46	UNITED MECHANICAL SERVICE	SECURE AND SEAL SINKS IN BATHROOMS	598.00
21	26	04/23/2025	46	UNITED MECHANICAL SERVICE	FILTER REPLACEMENT FOR 44 UNITS	2,781.00

Non-Payroll Total: \$14,957.03

Payroll Total: \$0.00

Balance Forward: \$63,239.14

Report Total: \$78,196.17

2025-2026
SHA STAFF CONTRACTS FOR BOARD APPROVAL

	A	B
1	Name	Position
2	AZTETE-CASTRO, MELANIE	PARA
3	BATE, KRISTINA	TEACHER-4TH
4	BELL, MATT	TEACHER-TECHNOLOGY
5	BURNETT, TIFFANY	TEACHER-PRE-K
6	BUSH, JACQUE	TEACHER-LITERARY ARTS
7	COBB, DAIJHA	PART-TIME HEALTH AIDE
8	GIEGER, ALEXANDRA	TEACHER-3RD
9	HORNBEAK, MONESHA	TEACHER-K
10	JULYE, DESTINY	READING SPECIALIST
11	KIME, BECKY	BUSINESS MANAGER
12	KING, KIM	TEACHER-SPECIAL ED
13	LOFGREN, TARA	TEACHER-ART
14	MAHAN, MADELINE	TEACHER-K
15	MARSHALL, AMY	PARA-PREK-PART TIME
16	MEEKER, JACKIE	TEACHER-4TH
17	MELDRUM, HEATHER	COUNSELOR
18	PERALTA, MARIA	PARA-SPECIAL ED
19	PEREZ, SAMANTA	PARA
20	RAYNER, RUTHIE	PRINCIPAL
21	RICHARDSON, LAURA	TEACHER-2ND
22	ROLLINS, TAYLIN	TEACHER-3RD
23	ROWE, EBBONY	TEACHER-MUSIC
24	SAVAGE, CHRISTY	ASST TO PRIN/OFF MGR
25	SHARBER, LYNNE	TEACHER-1ST
26	SIVARD, JAYNE	TEACHER-PRE-K
27	WALKE, VICTORIA	TEACHER-1ST
28	WILLIAMS, LAUREN	PARA-1ST
29	WILSON, MAJOR	TEACHER-PE
30	WILSON, MARIAH	TEACHER-2ND
31		
32		
33	TOTAL	\$1,459,439.00
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		5.26.25



April 9, 2025

Stanley Hupfeld Academy at Western Village
Attn: Ms. Kara Babbitt
5300 N. Independence Ave.
Oklahoma City, OK 73112

RE: Accounting and consulting services for the Year Ended June 30, 2026

Thank you for allowing Oklahoma Consulting and Accounting Services, LLC (in affiliation with Jenkins & Kemper, CPAs, P.C.) to perform accounting and consulting services for Stanley Hupfeld Academy at Western Village (the school). We are pleased with the expression of confidence in our firm and our school expertise. I look forward to a long and successful relationship as an integral part of the school's financial management team.

This letter, along with the attached addenda, to be approved in an open board meeting, sets forth our understanding of the nature and scope of my non-attest accounting and consulting services to be provided for the school. As you know Government Auditing Standards (Yellow Book) place significant restrictions on firms that also perform consulting services for audit entities. Although we will maintain integrity and objectivity throughout the performance of all services provided to the school, We are not considered "independent" under the Government Accountability Office (GAO) definition and as such we cannot also perform audit or other attestation services for the school as long as we perform these non-attest services. Under the GAO independence rules, we are considered a part of your management team since we will perform certain functions normally associated with management. That is the reason that the school must contract with another CPA firm to conduct the annual School audit. However, the Yellow Book allows me to continue to assist the school as requested in many other matters. Independence is only required for the external auditor.

Scope of Services

The accounting services we will provide are detailed on the attached exhibits. Also, we will compile a monthly statement of assets, liabilities and net assets-cash basis and the related statement of revenue and expenses-cash basis for each month and year-to-date period. The statements will include as supplemental information certain budgetary information. The financial statements will be prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. The financial statements will omit all the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. We will not audit or review such financial statements. Our report will include a statement that we are not independent with respect to the school.

The objective of a compilation engagement differs significantly from the objective of a review or audit of financial statements. The objective of a review is to provide a reasonable basis for expressing limited assurance that there are no material modifications that should be made to the financial statements. The objective of an audit is to provide a reasonable basis for expressing an opinion regarding the financial statements taken as a whole. A compilation does not provide such a basis because a compilation does not contemplate performing inquiry or analytical procedures and other procedures ordinarily performed in a review or obtaining an understanding of internal control or assessing control risk; or other procedures ordinarily performed in an audit.

Management Responsibilities

The school is, and will continue to be, solely responsible for establishing and maintaining an effective accounting and internal control system, including, without limitation, systems designed to assure compliance with policies, procedures, and applicable laws, regulations, contracts, and agreements and maintaining adequate records. The school is also responsible for the design and implementation of programs and controls to prevent and detect fraud.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform you or the appropriate level of management of any material errors and of any evidence or information that comes to my attention during the performance of compilation procedures or other management services performed that fraud or an illegal act may have occurred. We need not report any matters regarding illegal acts that may have occurred that are clearly inconsequential. In addition, we have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

The school's management and those charged with governance will be responsible for establishing the scope of the accounting and consulting services and the resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the accounting and consulting services to be performed by Oklahoma Consulting and Accounting Services, LLC providing overall direction and oversight for each service, and reviewing and accepting the results of the work. The attached addenda (Exhibits A-D) provide management and those charged with governance an understanding of the services to be provided and items Oklahoma Consulting and Accounting Services, LLC will require in order to adequately perform each service.

Administration, Fees, and Other

Our fee for the compilation and other services is stated on each addendum (Exhibits A-D) attached as part of this contract. The ancillary services, defined by the attached addenda, will be billable at the rate of \$90 per hour. Requests for a representative of Oklahoma Consulting and Accounting Services, LLC to attend a board meeting will be billed \$150 for each meeting attended.

These services are for the period July 1, 2025 to June 30, 2026. Please sign each contract addenda whether Stanley Hupfeld Academy at Western Village **accepts** or **does not accept** the services described for each. Fees for these services will be rendered each month as described on the exhibits and will be payable on presentation. This engagement letter will remain in effect until changed by mutual consent.

Administration, Fees, and Other (Continued)

In accordance with my firm policies, work may be suspended if your account becomes 90 days or more overdue and will not be resumed until your account is paid in full. You acknowledge and agree that we are not required to continue performing work for you in the event of your failure to pay on a timely basis for services rendered as required by this engagement letter. Further, you acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis my engagement will be deemed to have been completed and we will not be liable to you for any damages that occur as a result of my ceasing to render services, even if we have not completed our services. You will be obligated to compensate us for all time expended and to reimburse us for any out-of-pocket expenditures through the date of termination.

In addition, the school further agrees to indemnify and hold me harmless for any liability and all reasonable costs, including legal fees that we may incur as a result of the services performed under this engagement in the event there are false or misleading representations made to us by any member of the school's management.

Our firm, as well as other accounting firms, participates in the AICPA's peer review program covering our audit and accounting practice. Under this program, my system of quality control is subjected to a peer review by a team of certified public accountants approved by the state administering entity. As part of this peer review, the team will review a sample of my work. It is possible that the work performed for you may be selected for their review. If it is, the team is bound by professional standards to keep all information confidential.

We appreciate the opportunity to be of service to you and look forward to continuing our long and mutually satisfying relationship. We believe this letter accurately summarizes the significant terms of our engagement. Please call us at any time if you have any questions. If this letter and the attached addenda correctly express your understanding, please sign the enclosed copies where indicated and return it for our files.

Sincerely,



Jack H. Jenkins
President, Oklahoma Consulting and Accounting Services, LLC

ACKNOWLEDGMENT:

By: _____ Date: _____
Administrator

By: _____ Date: _____
Board Member

EXHIBIT A

TREASURER SERVICES

This agreement begins July 1, 2025 and ends on June 30, 2026, between Stanley Hupfeld Academy at Western Village and Oklahoma Consulting and Accounting Services, LLC (us/our). This agreement shall not become effective until approved and entered into the minutes of an open board meeting.

Treasurer Services to be Provided:

1. Reconciliations performed timely every month of reported school funds to bank statements
2. Receipts posted to appropriate accounts using the Oklahoma Cost Accounting codes as required by the Oklahoma State Department of Education
3. Prepare monthly finance report for review by management and governing board
4. Prepare orderly file folders to maintain records of all treasurer services
5. Provide treasurer records and financial report information to independent auditor
6. Submit previous end of the fiscal year data to Oklahoma State Department of Education due during the contract period
7. Preparation of annual 2025-26 Estimate of Needs

Client Agrees to the Following:

1. Assign an employee of the school as deputy treasurer for physically depositing funds into your bank
2. Allow us online banking access for the school's checking/savings accounts
3. Obtain a treasurer's surety bond in treasurer's name for a minimum of \$100,000 as required by statute
4. Provide us with an adequate description of deposits made with your bank
5. Prepare detailed receipts in a pre-numbered receipt book for all local collections
6. Notify us of any changes in policy/requirements from the Oklahoma State Department of Education that may be sent to the principal/business manager of your school by email

ACKNOWLEDGMENT:

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and **ACCEPT** the above described monthly services. The annual contract amount for these services is \$7,800.00 and will be payable in 12 equal monthly installments for the contract period.

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and **DO NOT ACCEPT** the above described monthly services. It is understood that in conjunction with other contracts, management may ask for the services described above and Oklahoma Consulting and Accounting Services, LLC will consider these items ancillary services and bill Stanley Hupfeld Academy at Western Village the stated hourly rate.

By: _____ Date: _____
Administrator

By: _____ Date: _____
Board Member

PAYROLL SERVICES

This agreement begins July 1, 2025 and ends on June 30, 2026, between Stanley Hupfeld Academy at Western Village and Oklahoma Consulting and Accounting Services, LLC (us/our). This agreement shall not become effective until approved and entered into the minutes of an open board meeting.

Payroll Services to be Provided:

1. Calculate and print checks or create direct deposit for all net pay amounts on a semi-monthly basis and include up to two "special payrolls" per contract period. Additional "special payrolls" will be considered ancillary services and will be billed at an hourly rate (also see item #6 in Client Agreements)
2. Calculate and print checks or directly deposit tax withholding for Federal and State of Oklahoma
3. Calculate and print checks or directly deposit funds for fringe benefits, retirements, garnishments or any deduction or benefit normally processed through payroll
4. Create and file all payroll tax filings for Federal and the State of Oklahoma including Federal (941), State (OW-9) and State Unemployment (OESC) quarterly reports, W2s, and 1095s (if necessary).
5. Provide reports, copies of payroll tax filings and paystubs to assigned administrator for distribution to employees
6. Prepare online financial reporting, during this contract period, for the Oklahoma State Department of Education regarding the Oklahoma cost account coding of payroll items
7. Prepare the School Personnel Report submitted on the Single Sign On webpage of the State Department of Education and update throughout the year as necessary

Client Agrees to the Following:

1. Approve our employee as the payroll clerk
2. Furnish us with annual/hourly approved rates of pay for each employee at the beginning of the employee's contract period
3. Notify us of any employees to be paid from a federal program or other special program at the beginning of the employee's contract period
4. Report to us all regular deductions such as fringe benefits, retirements, garnishments and any other deductions or benefits normally processed through payroll for each employee at the beginning of the employee's contract period
5. Provide us with updated W-4 forms for the calendar year for each employee authorizing us to withhold the appropriate amount of income taxes from each payroll
6. Furnish us with timesheets or changes in payroll four regular business days previous to scheduled payment date

ACKNOWLEDGMENT:

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and ACCEPT the above described monthly services. The annual contract amount for these services is \$15,000.00 and will be payable in 12 equal monthly installments for the contract period.

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and DO NOT ACCEPT the above described monthly services. It is understood that in conjunction with other contracts, management may ask for the services described above and Oklahoma Consulting and Accounting Services, LLC will consider these items ancillary services and bill Stanley Hupfeld Academy at Western Village the stated hourly rate.

By: _____ Date: _____
Administrator

By: _____ Date: _____
Board Member

ACCOUNTS PAYABLE SERVICES

This agreement begins July 1, 2025 and ends on June 30, 2026, between Stanley Hupfeld Academy at Western Village and Oklahoma Consulting and Accounting Services, LLC (us/our). This agreement shall not become effective until approved and entered into the minutes of an open board meeting.

Services to be provided:

1. Set up purchase orders based on requisitions before items are delivered or services are performed from the vendor as required by statute
2. Certify and prepare payments for itemized invoices
3. File purchase orders with supporting documentation and present for independent audit during the contract period
4. Assist with proper Oklahoma cost account coding based on descriptions of goods and services provided on the requisition
5. Monitor appropriations and report to client if any supplemental forms will be required for budget
6. Provide digital 1099 reporting package to payroll department for filing

Client Agrees to the Following:

1. Provide W-9 for each vendor used.
2. Assign somebody as the encumbrance clerk and activity fund custodian (if applicable) and provide surety bonds for each of those positions as required by statute
3. Furnish us with an approved and complete requisition prior to an order being made with a vendor as required by statute
4. Provide us with the proper Oklahoma Cost account coding or an adequate description of items/services to be encumbered
5. Present itemized invoices to our designated employee on a timely basis in order to prevent any late fees or late notices from vendors
6. Notify us, on requisition forms, of any vendor providing goods or services pertaining to a federal program or special project budget and the designated code of the program involved

ACKNOWLEDGMENT:

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and ACCEPT the above described monthly services. The annual contract amount for these services is \$8,400.00 and will be payable in 12 equal monthly installments for the contract period.

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and DO NOT ACCEPT the above described monthly services. It is understood that in conjunction with other contracts, management may ask for the services described above and Oklahoma Consulting and Accounting Services, LLC will consider these items ancillary services and bill Stanley Hupfeld Academy at Western Village the stated hourly rate.

By: _____ Date: _____
Administrator

By: _____ Date: _____
Board Member

FEDERAL PROGRAM SERVICES

This agreement begins July 1, 2025 and ends on June 30, 2026, between Stanley Hupfeld Academy at Western Village and Oklahoma Consulting and Accounting Services, LLC (us/our). This agreement shall not become effective until approved and entered into the minutes of an open board meeting.

Services to be provided:

1. Submit monthly claims for reimbursement in a timely manner once the applications have been officially approved by the State Department of Education
2. Prepare a reconciliation at year's end to make a correlation between federal program revenue and expenditures and properly identify all differences and communicate that to the Oklahoma State Department of Education
3. Prepare a Schedule of Federal Awards (SEFA) for the school auditor

Client Agrees to the Following:

1. Approve our firm's representative as Authorized Federal Programs Representative at a school board meeting in order for us to be able to submit claims
2. Appoint a federal programs director that establishes budgets for each program that allows us to submit the claims according to the approved budget
3. Updating the Data Universal Number System (DUNS) number in a timely manner
4. Encumbrance clerk should notify us, on requisition forms, of any vendor providing goods or services pertaining to a federal program and the designated code of the program involved
5. Administration will be responsible for informing our representative of any deadlines or pending issues that have been received via email or through the US postal service

ACKNOWLEDGMENT:

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and **ACCEPT** the above described monthly services. The annual contract amount for these services is \$3,000.00 and will be payable in 12 equal monthly installments for the contract period.

☐ Stanley Hupfeld Academy at Western Village's management and those charged with governance understand, acknowledge and **DO NOT ACCEPT** the above described monthly services. It is understood that in conjunction with other contracts, management may ask for the services described above and Oklahoma Consulting and Accounting Services, LLC will consider these items ancillary services and bill Stanley Hupfeld Academy at Western Village the stated hourly rate.

By: _____ Date: _____
Administrator

By: _____ Date: _____
Board Member



Software Service Order Agreement

Term of Agreement: 2025-2026 Fiscal Year

Customer: STANLEY HUPFELD ACADEMY - WESTERN
VILLAGE

Addr: 1508 NW 106TH ST
OKLAHOMA CITY OK 73114

October Membership: 282

SYLOGISTED, INC.

Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804

Phone: (800)749-5691 Email: accounts@sylogist.com

Re-Occurring Fiscal Year Charges	
Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.	
Description	Total
Student Information	\$2,611.32
Gradebook	\$654.24
Lunch Room	\$654.24
Student Records Portal	NA
Student Information Horizontal SIF® Agent - SIF® is a registered trademark of Schools Interoperability Framework Association.	NA
Google Classroom™ Integration - Google Classroom™ is a registered trademark of Google Inc.	NA
Rostering Integration	NA
Student Information Query Designer	NA
Total 2025-2026 Fiscal Year Charges:	
	\$3,919.80

Terms and Conditions

1. The software charge includes phone support for two (2) designated Student Information contacts per accredited site, one (1) designated Gradebook contact per accredited site, and one (1) designated Lunch Room contact per lunchroom site. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.

2. The software charge includes interactive online training via training videos and webinars.
3. On-site training (by appointment only) will be charged \$1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS rate. Additional time is \$165.00 per hour.
4. The Student Information software charge includes the SIF Agent for SIF 2.0r1 Wave Profile. Additional 2.0r1 Horizontal Agent Profiles can be added at an additional cost of \$ 0.56 per student X October membership.
5. Pre-defined query templates for use with the Query Designer can be purchased for a one-time fee of \$250.00 each.
6. For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
7. Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
8. The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
9. This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
 - (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
 - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
 - (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
 - (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
 - (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
 - (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
 - (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
 - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
 - (a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
 - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been Introduced.
5. Availability, Maintenance, and Technical Support.
 - (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
 - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service

that will allow the Customer to share data with third-party applications.

(a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.

(b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.

(c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer. All pre-defined query templates are considered SylogistEd, Inc. Intellectual Property and are for the sole use of the intended school district and shall not be shared with any other entity.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information").

Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) **Covenant.** Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) **Injunctive Relief.** Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. **Notices.** Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.
12. **Survival.** Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
13. **Independent Contractor Status.** Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
14. **Miscellaneous.** This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Grant McLarnon

Date Prepared: 3/28/2025

Accepted By (please circle one): Superintendent / Board President

Signature: _____

Date Accepted: _____



Software Service Order Agreement

Term of Agreement: 2025-2026 Fiscal Year

Customer: STANLEY HUPFELD ACADEMY - WESTERN
VILLAGE

Addr: 1508 NW 106TH ST
OKLAHOMA CITY OK 73114

October Membership: 282

SYLOGISTED, INC.

Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804

Phone: (800)749-5691 Email: accounts@sylogist.com

Re-Occurring Fiscal Year Charges	
Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.	
Description	Total
Appropriated Funds	\$2,938.44
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$981.36
Activity Funds	NA
Personnel	\$981.36
Purchase Requisition	NA
Fixed Assets	NA
Document Management	\$468.12
Time & Talent	NA
Accounting Query Designer	NA
Total 2025-2026 Fiscal Year Charges:	
\$5,369.28	

Terms and Conditions

1. The software charge includes phone support for one (1) designated contact per application, excluding Document Management. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
2. The software charge includes interactive online training via training videos and webinars.
3. On-site training (by appointment only) will be charged \$1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$165.00 per hour.
4. For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
5. Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
6. The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
7. This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
 - (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
 - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
 - (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
 - (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
 - (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
 - (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
 - (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
 - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
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5. Availability, Maintenance, and Technical Support.
 - (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
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 - (b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.
 - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
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(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

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8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information").

Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight

courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Grant McLarnon

Date Prepared: 3/28/2025

Accepted By (please circle one): Superintendent / Board President

Signature: _____

Date Accepted: _____

**SHA VENDOR CONTRACTS
2025-2026**

American Fidelity (Benefits, Section 125)

Beckman Group (Insurance agent)

Bledsoe, Hewett & Gullkeson (Auditors)

Davis Janitorial Service (building)

Dr. Charolette Myles-Nixon (Special Ed student testing)

Eales Electronics Corp. (Alarm monitoring company)

Keystone Food Service (Student Nutrition Services)

Philadelphia Ins. Companies (General liability/legal liability/officers & directors/etc)

OCAS/Jenkins Accounting Services

OKCPS (Charter contract, Lease, Transportation) (25-26 rent)

OSAG (Workers' Comp)

Rave Panic Button (Motorola Solutions)

Sensational Kids (Special Services; OT and Speech)

Sylogist Ed (Accounting software/student information system)

APPLICATION FOR TEMPORARY APPROPRIATIONS

WHEREAS: The needs of the Board of Education of Stanley Hupfeld Academy, No. E-003 of Oklahoma County, require the immediate approval of temporary appropriations for the fiscal year 2025-26:

NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of Oklahoma County be requested to approve temporary appropriations to the extent of and not to exceed one hundred percent (100%) of the total estimated funds available to said Board as follows:

REQUESTED APPROPRIATIONS

General Fund
Current Expense

\$ 3,413,948.00

Building Fund
Current Expense

\$ 316,678.00

APPROVED AND ADOPTED this _____ day of _____, 2025.

THE BOARD OF EDUCATION

Stanley Hupfeld Academy

E-003

(Name of School District)

(District No.)

ATTEST:

OKLAHOMA COUNTY, OKLAHOMA

Clerk

President

APPROVED by the Oklahoma County Excise Board this _____ day of _____, 2025.

THE COUNTY EXCISE BOARD
OKLAHOMA COUNTY, OKLAHOMA

ATTEST:

County Clerk

Chairman

Member

Member

Stanley Hupfeld Academy Strong Readers Act

The purpose of the Strong Readers Act is to ensure that progression from one grade to another is determined, in part, upon proficiency in reading, that school district board of education policies facilitate reading instruction and intervention services to address student reading needs, and that each student and his or her parent or legal guardian be informed of that student's reading progress throughout the year. Annual data will be disseminated as required by state law on the SHA website at www.wvacademy.com

Every student enrolled in kindergarten, first, second, and third grades shall be assessed at the beginning and end of each school year using a screening instrument approved by the State Board of Education for the acquisition of reading skills including, but not limited to, phonological awareness, decoding, reading fluency, vocabulary, and comprehension, for the grade level in which enrolled. Any student who is assessed and found not to be meeting grade level shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade level of reading skills.

Progress of Reading Instruction and Proficiency Team

The program of reading instruction shall be based on scientific reading research and shall align with the State subject matter standards adopted by the State Board of Education, shall be based on a three tiered Response to Intervention ("RTI") model. The plan may include, but is not limited to:

1. Sufficient additional in-school instructional time sufficient for the acquisition of phonological awareness, decoding, fluency, vocabulary, and comprehension,
2. If necessary, and funding is available, tutorial instruction after regular school hours, however, such instruction may not be counted toward the 180 day or 1080 hour school year required by law;
3. Assessments identified for diagnostic purposes and periodic monitoring to measure the acquisition of reading skills as identified in the student's program of reading instruction.
4. High-quality instructional materials grounded in scientifically based reading research and
5. A means of providing every family of a student in prekindergarten, kindergarten, first, second, and third grade access to free online evidence-based literacy instruction resources to support the student's literacy development at home.

A student enrolled in kindergarten, first, second, or third grades who exhibits a deficiency in reading at any time based upon the screening instrument shall receive an individual reading intervention plan no later than thirty (30) days after the identification of the deficiency in reading. The reading intervention plan shall be provided in addition to core reading instruction that is provided to all students. The reading intervention plan shall:

1. Describe the research-based reading intervention services the student will receive to remedy the deficiency in reading,

Stanley Hupfeld Academy Strong Readers Act

2. Provide explicit and systematic instruction in phonological awareness, decoding, fluency, vocabulary, and comprehension as applicable,
3. Monitor the reading progress of each student's reading skills throughout the school year and adjust instruction according to the student's needs; and
4. Continue until the student is determined to be meeting grade-level targets in reading based on screening instruments or assessments.

Stanley Hupfeld Academy's strong readers plan shall be adopted and annually updated, with input from school administrators, teachers, and parents and legal guardians, and if possible a reading specialist, and which shall be submitted to and approved by the State Board of Education. This plan shall include a plan for each site that includes an analysis of data provided by the Oklahoma School Testing Program and other reading assessments utilized which outlines how each school site shall comply with the provision of the Strong Readers Act.

Any student enrolled in kindergarten, first, second, or third grade who is assessed through the Strong Readers Act is not meeting grade level targets in reading after the beginning of the year assessment shall be screened for dyslexia. Screening may also be requested for a student by his or her parent or guardian, teacher counselor, speech-language pathologist or school psychologist.

Parents will be notified as outlined in the SDE Strong Readers Policy. Stanley Hupfeld will notify parents within the first 30 days of the plan being in place. In addition, parents will be notified of reading progress in the October and March Parent Conferences. Students not progressing to meet the grade level targets will have an additional Deficiency Meeting in January. Notification of the risk of retention will be discussed prior to any decision made by the SHA Strong Reader team. (Also reference Retention Policy)

REFERENCE: 70 O.S. §1210.508A, et seq.

MUTUAL RATIFICATION AND EXTENSION OF THE LEASE BETWEEN
INDEPENDENT SCHOOL DISTRICT NO. 89 OF OKLAHOMA COUNTY AND
WESTERN VILLAGE ACADEMY, INC.

Independent School District No. 89 of Oklahoma County, Oklahoma and
WESTERN VILLAGE ACADEMY, INC. do hereby mutually ratify the renewal of the
lease originally entered into by the parties on July 1 2023 and confirm that they agree to
extend said lease of the property located at 1508 NW 106th Street, Oklahoma City,
Oklahoma and attached property for the fiscal year 2025-2026.

Authorized Representative of
Independent School District No. 89 of
Oklahoma County, Oklahoma

President or authorized Representative
of WESTERN VILLAGE ACADEMY,
INC.

Approved by OKCPS BOE On

_____ day of _____ 2025.

Approved by WESTERN VILLAGE
ACADEMY, INC. On

_____ day of _____ 2025.

WESTERN VILLAGE ACADEMY, INC., dba Stanley Hupfeld Academy at Western Village

BOARD OF DIRECTORS

JUNE 2, 2025

RESOLUTION TO ACCEPT BOARD MEMBER RESIGNATION

WHEREAS, the Bylaws of WESTERN VILLAGE ACADEMY, INC. ("Corporation"), as amended, provide that the Board shall consist of a minimum of seven (7) members and a maximum of fifteen (15) members, who shall hold terms for a minimum of three (3) years or until a successor has been elected and qualified, unless otherwise indicated in the Bylaws.

WHEREAS, Kara Babbit, Superintendent and non-voting member, has submitted their resignation from the Advisory Board.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Directors hereby accepts the resignation of Kara Babbit, effective June 2, 2025.

Approved by Sole Member:

INTEGRIS Ambulatory Care Corporation

Dated: June 2, 2025

Stanley Hupfeld Academy Grant Report

Give Victoria Walke a high five! Her classroom project "Classroom Basics" was recently funded. **\$575.00**

- Carpets for Kids Nature's Colors Seating Carpet, 6 x 9 Feet, Rectangle, Brown - Early Childhood-Elementary - Toddler x 1
- SunnyPoint 3-Tier Delicate Compact Rolling Metal Storage Organizer - Mobile Utility Cart Kitchen/Under Desk Cart with Caster Wheels (Army, Compact (15.5" X 26.8" X 10.27")) x 1
- Teacher Created Resources Eucalyptus Green Portable Plastic Storage Caddy 6-Pack for Classrooms, Kids Room, and Office Organization, 3 Compartments x 1

Give Corey Alkire a high five! Her classroom project "Multisensory Magic for Mastering Reading" was recently funded. **\$299.00**

- Educational Insights ABC Arc Mat AlphaMagnets® Small Group Set - Alphabet Puzzles for Kids, Letter Learning Kit, Preschool Classroom Must Haves, Magnetic Blocks, Fine Motor Toys for Toddlers Ages 3-5 x 1

Give Corey Alkire a high five! Her classroom project "The Sound of Progress: A Path to Personalized Literacy Instruction" was recently funded. **\$ 299.00**

- hand2mind Desktop Magnetic Sound Wall Boards, Letter Sounds, Phonics & Phonemic Awareness, Speech Therapy Materials, Science of Reading Manipulatives, Teacher Supplies for Classroom (Set of 6) x 6

Give Anna Homan a high five! Her classroom project "3rd Grade Geometry Geniuses" was recently funded. **\$456.00**

- Crayola Model Magic Clay 75 1-oz. Packs Assorted Colors (23-6002) x 1
- Skoolzy 7 Pcs 3D Shapes for Teaching and Math Manipulatives - Geometric Shapes and Geometric Solids, Math Teacher Supplies, Shapes for Math Manipulatives Kindergarten, 3D Shapes for Geometry Games x 1
- Lakeshore Angles & Symmetry Discovery Can - Gr. 4-5 x 1
- IXL The Ultimate 3rd Grade Math Workbook, Math Workbook Covering Addition, Subtraction, Multiplication, Division, Geometry & More 3rd Grade Math, Math Workbook Grade 3 (IXL Ultimate Workbooks) x 1
- Schylling NeeDoh Gumdrop - Textured Sensory Toy with Super Solid Squish - 2.5" Tall - Colors May Vary (Pack of 1) x 1
- Schylling NeeDoh Nice Cube - Sensory Toy with Super Solid Squish - 2.25" Cube - Colors May Vary (Pack of 1) x 1

Stanley Hupfeld Academy Grant Report

Give Madeline Mahan a high five! Her classroom project "Making Math Fun!" was recently funded. **\$489.00**

- Bulk Headphones for Classroom, 12 Pack Durable Wired School Headphones for Students. Teacher Must Haves Supplies from Elementary to College (Black Color) x 1
- Lakeshore Subtraction Flip & Solve Board x 1
- Lakeshore Touch & Match Sensory Subtraction Cards x 1
- Lakeshore Touch & Match Sensory Addition Cards x 1
- Lakeshore Accelerate Math! Activity Centers - Complete Set x 1
- Neenah Index Cardstock, 8.5" x 11", 90 lb/163 gsm, White, Lightweight, 94 Brightness, 300 Sheets (91437) x 1
- Amazon Basics Clear Thermal Laminating Plastic Paper Laminator Sheets - 11.5 x 9.0-Inch, 100-Pack, 3 mil x 1

Give Lynne Sharber a high five! Her classroom project "Snack Time!" was recently funded. **\$257.00**

- Welch's Fruit Snacks Mixed Fruit 8 oz 40/Box (PIM84068) x 1
- Pop-Tarts Toaster Pastries, Breakfast Foods, Kids Snacks, Variety Pack (144 Pop-Tarts) x 1
- RITZ Peanut Butter Sandwich Cracker Snacks and Cheese Sandwich Crackers, Snack Crackers Variety Pack, 32 Snack Packs (6 Crackers Per Pack) x 1
- Snack Pack Chocolate and Vanilla Flavored Pudding Cups Family Pack, 12 Count Pudding Cups (1 Pack) x 4

Give Mariah Wilson a high five! Her classroom project "Sound Success: Empowering Students with Headphones for Focused Learning!" was recently funded. **\$399.00**

- Yoley 24 Packs Classroom Headphones Bulk for Kids School Students Children, Wholesale Class Set Durable Earphones, Individually Bagged (24 Pack Mixed) x 2

Give LaCresha amous a high five! Her classroom project "Snacks Help Us Learn!" was recently funded. **\$248.00**

- Cheese Crackers and Cheese Snacks Variety Pack Assortment Sampler Bulk Care Package (36 Count) x 1
- Mott's Fruit Flavored Snacks, Assorted Fruit, Pouches, 0.8 oz, 40 ct x 1
- Mott's Fruit Flavored Snacks, Berry, Family Pack, Gluten Free, Kids Snacks, Back to School Snacks, 40 ct x 1

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- Fruit Bars Snack Gift Box (20 Pack) - 100% Natural, Gluten-Free, Vegan Fruit Snacks Variety Pack x 1
- Skinny Pop Popcorn Individual Bags Variety Pack (35 Count) x 1
- Sweet Gifting Snack Box Variety Pack 40 Count Halloween Candy Mix Assorted Snacks Variety Pack for Adults - Ultimate Bulk Snacks Basket Care Package x 1
- Snyder's of Hanover Mini Pretzels, 100 Calorie Individual Packs, 36 Ct x 1

Congratulations to Jaclyn Meeker's classroom :

\$679.00

- The Tryout: A Graphic Novel x 1
- The Squad: A Graphic Novel (The Tryout #2) (Tryout Graphic Novel, 2) x 1
- I Survived the Attack of the Grizzlies, 1967: A Graphic Novel (I Survived Graphic Novel #5) (I Survived Graphix) x 1
- Wings of Fire #1-#4: A Graphic Novel Box Set (Wings of Fire Graphic Novels #1-#4) (Wings of Fire Graphix) x 1
- Drama: A Graphic Novel x 1
- Dog Man: Twenty Thousand Fleas Under the Sea: A Graphic Novel (Dog Man #11): From the Creator of Captain Underpants x 1
- The Bad Guys in Open Wide and Say Arrrgh! (The Bad Guys #15) x 1
- Claudia and the Bad Joke: A Graphic Novel (The Baby-sitters Club #15) (The Baby-Sitters Club Graphix) x 1
- Kristy and the Walking Disaster: A Graphic Novel (The Baby-sitters Club #16) (The Baby-Sitters Club Graphix) x 1
- I Survived the Battle of D-Day, 1944 (I Survived Graphic Novel #9) (I Survived Graphix) x 1
- I Survived the Destruction of Pompeii, AD 79 (I Survived Graphic Novel #10) (I Survived Graphix) x 1
- I Survived the Great Alaska Earthquake, 1964 (I Survived #23) x 1
- I Survived the Black Death, 1348 (I Survived 24) x 1
- The Bad Guys in Look Who's Talking (The Bad Guys #18) x 1
- Dog Man: The Scarlet Shedder: A Graphic Novel (Dog Man #12): From the Creator of Captain Underpants x 1
- Amulet #1-9 Box Set x 1
- Sports Illustrated Kids Graphic Novels Box: Fall and Winter Sports Set 1 x 1
- The Bad Guys in One Last Thing (The Bad Guys #20) x 1
- Real Friends (Friends, 1) x 1
- The Academy (The Academy Series) x 1
- The Academy II: The Journey Continues (The Academy Series) x 1
- The Academy III: Tournament of Champions (The Academy Series) x 1
- Messi: A Boy Who Became A Star. Inspiring children book about Lionel Messi - one of the best soccer players in history. (Soccer Book For Kids) x 1

Stanley Hupfeld Academy Grant Report

- 60 Pcs Acrylic Bookmark Blanks, 30Pcs Clear Acrylic Craft Bookmarks for Women with 30 Pieces Colorful Tassel for DIY Bookmarks Crafts School Gift Bags Christmas Stocking Stuffers(4.75 x 1Inch) x 1
- The Most Amazing Baseball Stories of All Time for Kids: 20 Inspirational Tales From Baseball History for Young Readers (Young Reader's Baseball Starter Pack) x 1
- The Most Inspirational Soccer Stories of All Time for Kids: 15 Incredible Tales From Soccer History for Young Readers x 1

Give Angela Martinez a high five! Her classroom project "Audiobooks for the Win" was recently funded. **\$378.00**

- Yoto Player Kids Bluetooth Speaker - Plays Stories, Music, Podcasts, White Noise, Thermometer, Nightlight, Alarm Clock x 1
- Yoto The Narwhal & Jelly Collection by Ben Clanton – 8 Kids Audio Cards for Use with Player & Mini All-in-1 Audio Player, Screen-Free Listening with Fun Playtime Bedtime & Travel Stories, Ages 5+ x 1
- Yoto The Llama Llama Collection by Anna Dewdney – 10 Kids Audio Cards for Use with Player & Mini All-in-1 Audio Player, Screen-Free Listening with Fun Playtime, Bedtime & Travel Stories, Ages 2+ x 1
- Yoto Phonics: Letters & Sounds: Phase 1 – Kids 7 Educational Audio Cards for Use Player Mini Bluetooth Speaker, Fun Interactive Learning Activities for Preschool Ages 3+ x 1
- Yoto The Pout-Pout Fish Collection by Deborah Diesen – 8 Kids Audio Cards for Use with Player & Mini All-in-1 Audio Player, Screen-Free Listening with Playtime Bedtime & Travel Stories, Ages 1+ x 1

Give Ebony Rowe a high five! Her classroom project "Musical Soil makes Happy Plants" was recently funded. **\$525.00**

- Steel Tongue Drum Kids Instrument: Musical Metal Tank Drums Set 6 Inch 8 Notes C-Key for Meditation Yoga Education Percussion with Bag, Music Book, Mallets, Finger Picks(Black) x 7
- Steel Tongue Drum - Bedtime Sing-A-Long Story and Drum - Dylan's Dream Drum Musical Gift for Children - Tongue Drum for Kids - Kids Musical Instruments - Kids Steel Drum - Kids Drum x 1
- BEADNOVA Irrigation Bottle 500ml 17oz Indoor Plant Watering Can Water Squirt Bottle Plastic Rinse Bottle for Eyelash Extensions Eye Wash Tattoo Lab (1pc) x 1
- Easy to Grow Houseplants (12 Pack) Live House Plants in Plant Containers, Growers Choice Plant Set in Planters with Potting Soil Mix, Home Décor Planting Kit or Outdoor Garden Gifts by Plants for Pets x 1

Stanley Hupfeld Academy Grant Report

Give Jazlyn Marcos a high five! Her classroom project "Game Night Literacy Centers" was recently funded. **\$489.00**

- Hasbro Boggle Board Game, Grammar, Elementary (C2187) x 2
- Bananagrams My First : Multi-Award Winning Kids Spelling Board Game For Ages 4+ x 2
- Educational Insights Blurt! - Word Game, Strategy Board Game for 3-12 Players, Family Games, Gift for Ages 7+ x 1
- Junior Learning Spelligator Word Building Game, Ages 5-9, Phonemic Awareness, 75 Letter Tiles x 1
- Word Seeds - Phonics Games for Kids Ages 4-8, Kindergarten Learning Activities, Learn to Read Game, Kindergarten Games for Classroom, CVC Games x 1
- Mrs Wordsmith Vocabularious Card Game 3rd - 5th Grades: + 3 Months of Word Tag Video Game x 1

Mrs Wordsmith Phonics Blah Blah Blah Card Game, Kindergarten & Give Jaclyn Meeker a high five! Her classroom project "4th Grade Brain Food!" was recently funded. **\$289.00**

- Cheez-It Cheese Crackers, Baked Snack Crackers, Lunch Snacks, Variety Pack, 12.1oz Box (12 Packs) x 1
- Rice Krispies Treats Crispy Marshmallow Squares, Kids Snacks, Snack Bars, Original, 12.4oz Box (16 Bars) x 2
- Fruit By The Foot Fruit Flavored Snacks, Berry Tie-Dye & Strawberry Tie-Dye, Family Pack, 18 Rolls, 13.5 oz x 2
- Goldfish Cheddar Cheese Crackers, Baked Snack Crackers, 1 oz On-the-Go Snack Packs, 20 Count Box x 1
- Golden Grahams Lucky Charms Breakfast Cereal Treat Bars Variety Pack, 28 ct x 1
- Kar's Sweet N Salty Mix – Trail Mix Individual Packs – On-The-Go Healthy Snacks – Gluten-Free Trail Mix Bulk (Sweet and Salty Mix, 10 Count) x 1
- Classic Mix Snack Variety Pack, Bugles Original & Nacho Cheese, Gardetto's Original Recipe, Chex Mix Traditional & Cheddar, 28 oz (20 Bags) x 1
- Lance Assorted Flavored Variety Pack Snack Cracker, 1.4 oz, Peanut, Vanilla Cream, Butter, Honey, Pack of 24 x 1
- Grades 1-2: Accelerate Every Child's Reading x 1

Stanley Hupfeld Academy Grant Report

Give LaCresha amous a high five! Her classroom project "Soaring Into the Science of Reading" was recently funded. **\$389.00**

- Really Good Stuff Alphabet Arch Literacy Center - Letter Recognition Activity - Includes 2 Play Mats, Foam Letters, Task Card Size 9" by 6", Instructional Guide, and Storage Bag x 3
- The Fidget Game Word Pop CVC Words - Learn to Read in Weeks - Multisensory Reading & Phonics Interactive Tools Ideal for Pre Kindergarten to 1st Grade x 1
- Aizweb Phonemic Awareness, Speech Therapy Magnetic Dry Erase Board Phonics Game, Elkonin Box Preschool Kindergarten Classroom Must Have, Letter Sound Science Reading Manipulative Homeschool Supplies x 1

Give LaCresha amous a high five! Her classroom project "Crafting Materials to Help Scholars Achieve Academic Success!" recently funded. **\$456.00**

- Mr. Sketch Scented Marker Set - Assorted Colors, Set of 22 x 1
- Crayola Kid's Markers Broad Line Assorted Colors 10/Pack (58-7722) x 25
- Sharpie Chisel Tip Marker Set - Assorted Colors, Set of 8 x 1
- Staples 110 lb. Cardstock Paper 8.5 x 11 White 250 Sheets/Pack (49701) x 3
- Lysol Disinfectant Wipes Bundle, Multi-Surface Antibacterial Cleaning Wipes, contains x2 Lemon & Lim Blossom, Crisp Linen, Mango & Hibiscus, 80 Count (Pack of 4) x 1
- Crayola Construction Paper Crayon Classpack, 8 Colors, Pack of 160, Assorted, Large x 1
- Incraftables Googly Eyes Self Adhesive 1680 pcs Set. Best Small & Large Colorful Sticky Wiggle Eye for DIY Arts (4 to 18 mm). Googly Eyes for Crafts 30 Varieties. Best Craft Eyes for Kids & Adults x 1
- Laminator, 4 in 1 Thermal and Cold Laminator Machine with 40 Laminating Pouches, Buyounger A4 9 Inches Personal Laminator for Home School Office Use, Lamination with Paper Cutter Corner Rounder x 1
- Elmer's School Glue Sticks, 0.24 oz., Purple, 30/Pack (2159542) x 1
- Kwik Stix Tempera Paint Sticks, Global Skin Tone Colors, Pack of 14 (TPG672) x 1
- Kwik Stix Tempera Paint Sticks, Assorted Metalix Colors, Pack of 72 (TPG629) x 1
- Kiddy Dough Party Pack - 80 Colorful Containers of Soft, Non-Toxic Mini PlayDough for Creative Fun - Safe & Educational - Ideal Valentines Day Gifts for Kids Classroom x 1

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- Mr. Pen- Play Dough Tools Kit, 45 Pcs, Playdough Toys, Playdough Sets for Kids, Playdough Accessories, Molds for Play Dough, Playdough Toys for Kids, Playdough Tool Set x 1

Give Major Wilson III a high five! His classroom project "Super Kids Day the S.H.A. Eagle Way!" was recently funded. **\$675.00**

- GoSports Splash Tower Water Dunk Game - Water Soaking Dunk Tank for Kids & Adults x 1
- WADDLE Hip Hoppers Large Bouncy Hopper Inflatable Hopping Animal Bouncer, Supports Up to 250 Pounds, Ages 5 and Up (Green TRex) x 1
- WADDLE Hip Hoppers Large Bouncy Hopper Inflatable Hopping Animal Bouncer, Supports Up to 250 Pounds, Ages 5 and Up (Blue Dragon) x 1
- WADDLE Hip Hoppers Large Bouncy Hopper Inflatable Hopping Animal Bouncer, Supports Up to 250 Pounds, Ages 5 and Up (Pink Unicorn) x 1
- WADDLE Hip Hoppers Large Bouncy Hopper Inflatable Hopping Animal Bouncer, Supports Up to 250 Pounds, Ages 5 and Up (Black Zebra) x 1
- Field Day Tug of War Rope for Kids and Adults, Outdoor Lawn Yard Family Reunion Birthday Party Games, Outside Backyard Camping Picnic Games, Backyard Carnival Games Fun for Team Building Activities x 1
- 2 Packs Inflatable Bumper Balls for Kids, Body Sumo Zorb Balls, Human Hamster Bubble Balls for Kids Outdoor Sports Games x 1

Give Cindy McBride a high five! Her classroom project "Super Start Essentials" was recently funded. **\$752.00**

- Astrobrights Vintage Cardstock Paper, 65 lbs, 8.5" x 11", Assorted Colors, 250/Pack (21003/22003) x 2
- Kicko Puffer Balls - Assorted Colors, Spiky Balls for Kids, Sensory Game, Stress Relief - 5.5" - 6 Pack x 1
- DZGlobal Forest Pathway in the Misty Mountain Tapestry Wall Hanging Art Nature Landscape Tapestries 80W X 60L Inch Home Decor for Living Room Bedroom Kitchen Dorm Green x 1
- Tucocoo Yosemite Landscapes Tapestry Water Mirror Reflection Tapestries Stream Stones Tapestry Mountain Tapestry for Room x 1

Stanley Hupfeld Academy Grant Report

- 70 Pack Animal Erasers for Kids Bulk Desk Pets Classroom Prizes Treasure Box Toys for Classroom Supplies, 3D Puzzle Mini Erasers Pencil Eraser Back to School Supplies for Kids Party Favors (Random) x 1
- 24Pcs 14 x 17.5 x 14 Inch Desk Dividers for Students Plastic Durable and Waterproof Privacy Folders Shields Test Dividers with Colorful Classroom Privacy Boards for School Study Teacher Supplies x 1
- ZXQZYM Kids Headphones Bulk 20 Pack for School Students Children Teen Boys Girls, Wholesale Bulk Headphones for Classroom Earphones (Black) x 2
- Hispanic Heritage Month Decorations Hispanic Heritage Month Banner Latin American Backdrop Spanish Classroom Decorations National Hispanic Heritage Month Decorations and Supplies for Classroom Home x 1
- 80Pcs Party Favors for Kids 4-8, Kawaii Squishies Mochi Squishy Toy Bulk Fidget Sensory Toys Birthday Gifts for Boys Girls Goodie Bag Christmas Stocking Stuffers Treasure Box Classroom Prizes x 1

Give Ebony Rowe a high five! Her classroom project "Ready, Set, Play!" was recently funded. **\$752.00**

- Ztl Women Huge Bow Headband Hairband Hair Hoop Costume Accessories Party Props x 5
- JBL Clip 3, Black - Waterproof, Durable & Portable Bluetooth Speaker - Up to 10 Hours of Play - Includes Noise-Cancelling Speakerphone & Wireless Streaming x 2
- Lronbird Steel Tongue Drum 6 Inch 8 Notes Hand Drums with Bag Sticks Music Book, Sound Healing Instruments for Musical Education Entertainment Meditation Yoga Chakra (Sea blue) x 5
- Kasteco 7 Pack German Style 8 Hole-3 Piece Descant Soprano Recorders with Cleaning Rod, Black Storage Bag, ABS Material (7 Colors) x 2
- HDE Arm Compression Sleeves for Kids Basketball Shooting Sleeve - Youth Sports Football Baseball Softball Yellow - YL x 2
- 12 Pcs Glockenspiel Mallets Drum Mallets Percussion Xylophone Mallets 8.5 Inch Wood Mallets Percussion Sticks Rubber Head with Storage Bag for Xylophone Glockenspiel Marimba Bell Chime x 1
- WILLBOND 5 Pieces Pom Pom Headband Head Bopper Pom Party Headband for Women Adults Party Accessory (Yellow) x 3
- Maxmoral 6PCS Plastic Solid Mallets Percussion Hammer Drumsticks for Xylophone Glockenspiel Marimba Chimes Tubular Bells 11 Inches Long Rubber Head Black x 2

Stanley Hupfeld Academy Grant Report

Give Jazlyn Marcos a high five! Her classroom project "What's the Scoop 3rd Grade?" was recently funded. **\$525.00**

- TIME For Kids - Grade 3-4 with Teacher's Guide and financial bonus issues x 10
- TIME For Kids - Grade 2 with Teacher's Guide x 10

Give Kim King a high five! Her classroom project "Supporting Students through Adaptive Books" was recently funded. **\$424.00**

- VELCRO Brand Dots with Adhesive | 250pk, White | Small 1/2 Inch Circles | Sticky Back Round Dots for Secure Mounting in Office, School or Home (VEL-30867-AMS) x 2
- VELCRO Brand Large 1 Inch Dots with Adhesive | 100pk Circles | Stick On Round Hook and Loop Tape | Kindergarten Classroom Must Haves | Office Organization Essentials | White x 2
- Fiskars Premier Softgrip Titanium Non-Stick Scissors x 1
- HAUSHOF Hot Glue Gun, 60W Cordless Glue Gun with 20pcs Full-Size Glue Sticks, Fast Preheating & High Temp, Cordless Hot Glue Gun Kit for DIY, Arts, Crafts, Home Decoration x 1
- All-Purpose High Temp Glue Sticks - Pkg. of 200 x 1

Give Kristina Bate a high five! Her classroom project "Snacks to Help Students Focus" was recently funded. **\$375.00**

- Welch's Fruit Snacks, Fruit Punch & Island Fruits Variety Pack, Perfect Easter Basket Stuffers, Gluten Free, Bulk Pack, 0.8 oz Individual Single Serve Bags (Pack of 40) x 1
- Pringles Potato Crisps Chips, Lunch Snacks, On-the-Go Snacks, Snack Stacks, Variety Pack, 19.3oz Box (27 Cups) x 1
- Goldfish Cheddar Cheese Crackers, Baked Snack Crackers, 1 oz On-the-Go Snack Packs, 20 Count Box x 1
- Kellogg's Snacks, Lunch Snacks, Kids Snacks, Mega Pack, Variety Pack, 30.1oz Box (30 Packs) x 2
- Nutri-Grain Soft Baked Breakfast Bars, Kids Snacks, Whole Grain, Variety Pack (4 Boxes, 32 Bars) x 1
- RITZ Peanut Butter Sandwich Crackers, 20 Snack Packs (6 Crackers Per Pack) x 1
- Kellogg's Snacks, Lunch Snacks, Kids Snacks, Grab n' Go, Variety Pack, 33.42oz Box (30 Packs) x 1
- MadeGood Variety Pack (37 Count) Organic Granola Bars, Granola Mini Packs, & Morning Bars x 1

Stanley Hupfeld Academy Grant Report

Give Madeline Mahan a high five! Her classroom project "Imagine and Read" was recently funded. **\$456.00**

- Beneath x 1
- If I Was a Horse x 1
- What a Map Can Do x 1
- The Miraculous Journey of Edward Tulane x 1
- Melissa & Doug Wooden Grocery Store and Lemonade Stand - Reversible Awning, 9 Bins, Chalkboards x 1

Give Madeline Mahan a high five! Her classroom project "Kindergarten ABCs of Back to School" was recently funded.

\$875.00

- The Queen of Kindergarten x 1
- The Crayons Go Back to School x 1
- We Don't Eat Our Classmates: A Penelope Rex Book x 1
- School's First Day of School x 1
- A Letter From Your Teacher: On the First Day of School (The Classroom Community Collection) x 1
- Learning Resources Alphabet Acorns Activity Set, Develops Letter Recognition, Educational Toys for Toddlers, Homeschool, Visual & Tactile Learning Toy, 78 Pieces, Ages 3+ x 1
- EEOOUT 50pcs Plastic Envelopes with Button Snap Closure, Clear Plastic Poly Envelope, Folders for Documents, Waterproof Plastic File Folder, Letter Size, A4 Size, for School and Office Supplies x 1
- Your Name Is a Song x 1
- Coogam Alphabet Learning Toys for Toddlers, 26pcs Surprise Letters Treasure Locks with Keys, Uppercase Lowercase ABC Matching Color Sorting Game, Montessori Fine Motor Skill Gift for 3 4 5 Year Old x 1
- Lakeshore Giant Alphabet Beads x 1
- Melissa & Doug Round the Town Road Rug and Car Activity Play Set With 4 Wooden Cars (39 x 36 inches) x 1
- OLIXIS Cross Legged Armless Wide Adjustable Swivel Padded Home Office Desk Chair, Black x 1
- Bright Creations 24 Sheets Blank Puzzles to Draw On Bulk, 5.5 x 4 Inch Jigsaw Puzzle Pieces for DIY, Arts and Crafts Projects x 1

Stanley Hupfeld Academy Grant Report

Give Lynne Sharber a high five! Her classroom project "Math Manipulatives and Shoe Tying!" was recently funded. **\$415.00**

- hand2mind Mini 20 Bead Wooden Rekenrek Class Set, Abacus for Kids Math, Math Manipulatives Kindergarten, Counting Rack for Kids, Counters for Kids Math, Kids Educational Toys (Set of 25) x 1
- Toyvian Wooden Lacing Shoe Toy Learn to Tie Shoelaces Shoes Tying Teaching Kit for Kids, Pack of 1 x 1
- Auihiay 24 Pairs Flat Colored Shoelaces Shoestrings for Sneakers Skate Shoes Sport Shoes Boots x 1
- Beeyaky 100 Pcs Basketball Shoe Stickers for Computer Water Bottle Skateboard Hydroflask Car Bike Luggage, Sneaker Stickers Waterproof Decal for Kids Boy Teens (Basketball Shoe-100 Pcs) x 1

Give Lynne Sharber a high five! Her classroom project "Lego Cars and Minifigures" was recently funded. **\$523.00**

The resources for this project will arrive soon, and we hope you'll pitch in to make sure they reach Lynne Sharber's classroom safely:

- LEGO - Classic Creative Vehicles Car Building Toy 11036 x 2
- Pack of 10 Random Authentic Lego Figures (9443) x 1
- LEGO Friends Girl Female Male Minifigures - Lot of 6 Random Figures (No Duplicates) x 1

Give Anna Homan a high five! Her classroom project "Marvelous Multiplication!" was recently funded.

\$538.00

- BAZIC Multiplication Flash Cards (36/Pack), Case of 24 x 2
- Sorbus Fabric Storage Cubes - 6 Foldable Storage Bins for Organizing Pantry, Cubbies, Toy Box - Clothes Storage & Closet Organizer - 13 Inch Collapsible Cube Baskets for Shelves with Handle x 1
- Sorbus Fabric Storage Cubes - 6 Foldable Storage Bins for Organizing Pantry, Cubbies, Toy Box - Clothes Storage & Closet Organizer - 13 Inch Collapsible Cube Baskets for Shelves with Handle x 1
- Lakeshore Splash! Multiplication Game x 1
- Learning Resources tri-FACTa Multiplication & Division Game Grades 1-5 (LER3039) x 1
- EAI Education Math Stacks Multiplication & Division Game: Grades 3-5 x 1
- Trend Enterprises: Zoom! Multiplication Card Game, Use Addition Skills, Build Multiplication Skills, Test Probability, Surprise Cards Send Scores to Zero, 1 to 4 Players, for Ages 9 and Up x 1

Stanley Hupfeld Academy Grant Report

- Teacher Created Resources Power Pen Learning Cards, Multiplication, Grades 2 to 5 - Grades 2-5 - Kids x 1
- School Zone - Math War Multiplication Game Cards - Ages 8+, 3rd Grade, 4th Grade, 5th Grade, Math Games, Beginning Algebra, Multiplication Facts & Tables, and More x 1
- Noare Multiplication Chart Math Chart Multiples Posters Set Classroom Posters Homeschooling Supplies, Educational Poster for Kids Elementary Classroom Decorations x 1
- Koplow Games Intermediate Multiplication Dice, Ages 8-14 (KOP01554) x 1
- MULTIPLICATION DICE SET OF 10 x 1

Give Monesha Hornbeak a high five! Her classroom project "New Year Refresh" was recently funded. **\$352.00**

- Staples 110 lb. Cardstock Paper 8.5 x 11 White 250 Sheets/Pack (49701) x 1
- Astrobrights Colored Cardstock 8.5 x 11 65 lbs Primary Assortment 100/Pack (91646) x 1
- Chapou 24 Pcs Chair Pockets for Classrooms Bulk Large Desk Seat Pockets Chair Storage Organizer Bag Chair Back Pocket Chart Chairs Sack with Name Tag Slot for Home School Supplies x 1
- Lakeshore Phonemic Awareness Folder Game Library - Pre K-K x 1
- GAMENOTE Math Cubes Manipulatives with Activity Cards - Number Counting Blocks Toys Snap Linking Cube Math Counters for Kids Kindergarten Learning Activities x 1
- Mott's Fruit Flavored Snacks, Assorted Fruit, Pouches, 0.8 oz, 40 ct x 1
- Cheez-It Cheese Crackers, Baked Snack Crackers, Lunch Snacks, Family Size, Extra Cheesy, 21oz Box (1 Box) x 1
- 500 PCS Party Favors Toys for Kids, Easter Basket, Fidget Pack, Treasure Box toys for Classroom, Stocking Stuffers, Carnival Prizes, Goodie Bag Stuffers, Birthday Gift Bulk Toys for Boys and Girls x 1

Give Angela Martinez a high five! Her classroom project "Stream Our Day" was recently funded. **\$375.00**

- Elgato - Stream Deck MK.2 Full-size Wired USB Keypad with 15 Customizable LCD keys and Interchangeable Faceplate - Black x 1

Grant Totals:

\$12,808.00

COMMUNITY BENEFIT
2024 - 2025
Positive Directions Mentoring Program
Stanley Hupfeld Academy

	# Mentors	# Hours
INTEGRIS Health employees:		
Allset Urgent Care	3	37
Cardiovascular Physicians	1	19
Corporate	4	58
Edmond	3	60
IBMC	9	139
ISMC	1	18
Jim Thorpe	3	55
Lakeside	1	15
Medical Group	1	14
Total	26	415
Crossings Church members	24	470
Community members	35	622
Heritage Hall students	14	81
TOTAL	99	1,588

Stanley Hupfeld Academy @Western Village

1508 NW 106th Street

Oklahoma City, OK 73114

Advisory Board Meeting Dates

2025-2026

RECEIVED

By Treasa Wooliver at 1:26 pm, Oct 10, 2024

- Monday, August 4, 2025
- Monday, September 8, 2025
- Monday, October 6, 2025
- Monday, November 3, 2025
- Monday, December 1, 2025
- Monday, February 2, 2026
- Monday, March 2, 2026
- Monday, April 6, 2026
- Monday, May 4, 2026
- Monday, June 1, 2026

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

MARFESSA TREAT County Clerk, Okla. Cnty.

T. Wooliver

All meetings are open to the public and held in the SHA Schwartz Performing Arts Center (SPAC) on the West side of the SHA school campus, 1508 N.W. 106th, Oklahoma City, OK 73114 from 3:45 p.m. to 5:00 p.m.

A quorum is required for action items.

For more information:

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Or

Ruthie.rayner@wvacademy.com